DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)

NAAC Accredited Institution

दीन दयाल उपाध्याय महाविद्यालय
(दिल्ली विश्वविद्यालय)

PROSPECTUS
2019-20

विवरणिका
२०१९-२०

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MESSAGE FROM THE PRINCIPAL

Dear Students,

Welcome to the DDUC Parivaar,

You are now embarking on a journey that will forever change the course of your life. Higher education is much more than a transition from the school system to an Undergraduate program. It is a progressive path towards cultivating critical thinking and responsible conduct that shall enable you to take charge of your career and life ahead. In the three years that you shall spend with us, it will be our endeavor to guide you in this quest and leave no stone unturned to ensure your success!

Following the principles of Pt. Deen Dayal Uapdhyaya Ji, "we have placed before ourselves the ideal of the four fold responsibilities of catering to the needs of Body, Mind, Intellect and Soul with a view to achieve the integrated progress" of our students. We have been ranked 16th PAN INDIA in the NIRF survey of 2019, conducted by Ministry of Human Resource Development (MHRD). Our College has secured 6th rank in Delhi and 11th position in India in the Nielsen Best Colleges Survey conducted by India Today Group in 2018. In 2019 itself we have signed three landmark MOUs with eminent institutes like Translational Health Science and Technology Institute (THSTI), National Institute of Immunology (NII) and industry leaders like PhiXGen Pvt. Ltd to aid students in the pursuit of science and technology as a career option and provide exposure, mentorship and internship opportunities.

Besides academics, the college provides a strong platform to develop your extra-curricular interests and skills. The College has 26 societies that include Dramatics, Debating. Music, the Eco- Club and NSS to name a few that you can be a part of and learn life skills that contribute to a holistic educative experience. Our exploits in Sports is well known. One of our students, Aman Saini secured a silver medal in archery in the recently concluded Asian Games.

The college academic block is fully air-conditioned with state of the art ICT facilities. The rooms of the residents of our hostel are also air conditioned. Our infrastructure has been bestowed with the Vishwakarma Award in 2017 by the Construction Industry Development Council (CIDC) for being the best infrastructure project in India.

You shall benefit from all the good practices that have led us to such heights and it is my firm belief that you have to play an important role in the next three years to enable your College in attaining greater heights.

My best wishes for your bright future!

Dr. Hem Chand Jain
Acting Principal

Consistently ranked amongst India's top 20 Colleges*

*Ranked amongst top colleges of India
College has been ranked 9th out of 535 colleges in 2017, 13th out of 1087 colleges in 2018 and 16th out of 1304 colleges in 2019 by NIRF. The College is accredited by NAAC with CGPA: 2.63.

India Today Survey
Our College has been ranked (in science stream) 35th, 30th, and 11th in the year 2016, 2017, and 2018 respectively.

Award Winning Campus Building
New campus of the college was awarded Vishwakarma Award 2017, for its state of art building.

DBT Star College
In 2018, DBT has sanctioned a sum of Rs. 1.04 cr. for three years under star college scheme.

Result
College has continuously scored high pass percentage i.e. 94%, 96.6% and 97.18% in 2016, 2017 and 2018 respectively.

Hostel Facility
Fully furnished AC rooms with attached washroom are available on double sharing basis for students. The institute has separate hostel for boys and girls. The capacity of each hostel is 90 students.

Delhi Metro Connectivity
College is well connected to nearest metro stations: Dwarka Mor and Dwarka Sec. 12.

Computer Center

Students from all departments can take benefit of computer center which can accommodate approx. 130 students.

State of the Art Building
College has the best infrastructure. All the classrooms, lecture theatres, library, computer center, cafeteria and most of the laboratories are fully air-conditioned.

Experienced, Highly Qualified, and Inspiring Faculty is one of the greatest asset of the college.

Add-on Courses
College is offering add-on courses on ECPDT, Cyber Security, Foreign Language Course, Online Retailing and Financial modeling. The college has also started DDUC NPTEL Chapter from this year onwards.

Subject Societies
Every department has its own subject society to organize activities related to their subject and college has its science foundation to organize various interdisciplinary activities.

Student Activity Board
There are many student societies which provide ample opportunity and help the students to explore their potential and achieve excellence in the chosen area of specialization.

Wi-Fi Enabled Campus and 100% Power Backup. Indoor Squash court, badminton court and gymnasium facility.

Green Campus
The campus has Rain Water Harvesting, Solar power generation and Sewage treatment plant with water recycling plant facility.

MERIT BASED

MISSION ADMISSION

SPORTS & ECA

IMPORTANT DATES FOR ADMISSION

ADMISSION SCHEDULE FOR MERIT BASED

Cut-off	Activity	Date
First Cut-off	Notification of First Cut-off Marks List by the College	28.06.2019
	Document verification and approval of admission and payment of fee	28.06.2019 to 01.07.2019 (except Sunday)
Second Cut-off	Notification of Second Cut-off Marks List by the College	04.07.2019
	Document verification and approval of admission and payment of fee	04.07.2019 to 06.07.2019
Third Cut-off	Notification of Third Cut-off Marks List by the College (if any)	09.07.2019
	Document verification and approval of admission and payment of fee	09.07.2019 to 11.07.2019
Fourth Cut-off	Notification of Fourth Cut-off Marks List by the College (if any)	15.07.2019
	Document verification and approval of admission and payment of fee	15.07.2019 to 17.07.2019
Fifth Cut-off	Notification of Fifth Cut-off Marks List by the College (if any)	20.07.2019
	Document verification and approval of admission and payment of fee	20.07.2019 to 23.07.2019 (except Sunday)

ADMISSION SCHEDULE FOR NCWEB

The schedule for women applicants seeking admission to the non-Collegiate Women's Education Board (NCWEB) will be notified later. For further information, the applicants are advised to contact the Director, Non-Collegiate Women's Education Board, Tutorial Building, University of Delhi, Delhi-110007. For further information, refer to the website http://www.ncweb.du.ac.in

For Fee Payment:

The applicant has to log on to the Undergraduate Admission Portal to make online payment of the fee. This may be done till 15:00 hrs. of the next day of the approval of Admission in the portal .

IMPORTANT POINTS FOR ADMISSION

(As Per DU Admission Bulletin 2019-20)

Undergraduate courses are offered by the University through its affiliated colleges in various streams of studies under different faculties namely Arts, Commerce and Business Studies, Mathematical Sciences, Sciences, Applied Sciences etc. **The merit-based admission is based on marks scored in Class XII Board/qualifying examinations.**

- Marks of **Best Four** subjects are to be calculated for admission in courses under the **Faculties of Arts, Commerce, Mathematical Sciences, and Humanities**. A maximum of two language subjects may be allowed for the calculation of marks for ''**Best Four**'' Combination for admission in courses under the **Faculty of Arts/Social Sciences**.

- Marks of **Best Three** subjects are to be calculated for admission in courses under the **Faculties of Sciences and Applied Sciences.**

- The applicant must be a citizen of India. (Applicants seeking **admission under Foreign Students' category need to apply separately** on Foreign Students' Registry website, http://fsr.du.ac.in.)

- The applicant should have passed the Class XII examination of any Board/ University examination in India or in any foreign country recognized as equivalent to the 10+2 system by the Association of Indian Universities (AIU).

- As per Ordinance-I of the University, **there is no minimum age bar for admission to the under-graduate** and postgraduate courses in the University and its colleges except in the courses where the respective regulatory bodies, such as MCI, AICTE, BCI, NCTE, DCI etc. have prescribed the minimum age requirement in their regulations.

- The applicant should have passed individually in each subject required (including practical, if any) for calculating merit and eligibility to the course they seek admission in. **Applicants with "compartment" results are not eligible to apply.**

- **Applicants with gap year(s) will not be at any disadvantage for the purpose of admission to undergraduate courses**.

- Applicants under the UR/SC/ST/OBC/EWS categories are eligible to seek admission based on merit to courses in all Colleges (except Minority Colleges, wherein some categories may not be applicable).

- The following categories are designated **"supernumerary"**:
    i. PwD (Persons with Disabilities);
    ii. CW (Children/Widows of Personnel of the Armed Forces including Para-Military);
    iii. KM (Kashmiri Migrants);
    iv. ECA (Extra-Curricular Activities);
    v. Sports Categories;
    vi. Prime Minister's special scholarship for Jammu and Kashmir;
    vii. SS (Nominated Sikkimese Students);
    viii. WQ (Ward Quota)
  Above categories are applicable to courses where admission is based on merit.

IMPORTANT POINTS FOR ADMISSION

(As Per DU Admission Bulletin 2019-20)

- To determine their eligibility and merit, applicants from the SC/ST categories shall be given a relaxation to the extent of 5% in the respective eligibility criteria and merit for admission prescribed for applicants from the UR category. If, after giving 5% relaxation, these reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats in the course concerned. Eligibility in such cases is pass percentage.

- To determine the eligibility and merit, applicants from the OBC category shall be given a relaxation in the respective eligibility in the qualifying examination to the extent of 10% of the eligibility marks prescribed for applicants from the UR Category. For example, if the minimum eligibility for admission to a course is 50% for the UR Category applicants, the minimum eligibility for the OBC category will be 45% (i.e. 50% minus 10% of 50%).

- Applicants from the PwD category shall be given a relaxation in the respective eligibility for the course concerned in the qualifying examination to the extent of 5%.

- Applicants from the CW category shall be given a relaxation of 5% in the respective eligibility for the course concerned in the qualifying examination.

- Eligibility Criteria for merit-based admissions under the EWS category shall be identical to that of UR category.

Special Instructions for Boards other than CBSE

- If a paper's title does not match with what is specified in List A and List B (given below), it is mandatory for the applicant to provide a content equivalence certificate from the Principal/Head of the Institution last attended, certifying that the paper's content is equivalent to NCERT Class XII syllabus for that paper. This equivalence certificate must be accompanied by a copy of the syllabus of the paper attested by the Principal/Head of the Institution. However, the University of Delhi's decision on the matter will be final and binding.

- Applicants should have passed theory and practical separately. Any paper with both theory and practical component will be considered only in the ratio **70 (theory): 30 (practical).** If the theory component of the paper is less than 70%, the applicant should separately fill into the online Admission Form the marks obtained and maximum marks for theory and practical each, and the total, as per their mark-sheet. In case the **theory/practical breakup is not specified**, the applicant will be required to enter 0 (zero) in the concerned theory/practical fields, and enter only the total in the online Admission Form.

- Internal Assessment marks mentioned in the mark-sheet will not be used for any calculations.

- Any discrepancy in the entry of marks pertaining to theory, practical or total will be the sole responsibility of the applicant. Your application form may be summarily rejected.

SEAT MATRIX - COURSES

Sr. No.	Courses	Total Seats	UR	SC	ST	OBC	EWS	PwD #	KM #	Sports/ ECA*	CW #	Foreign Students #
1	Bachelor of Management Studies	51	24	8	4	14	1	3	-	-	3	3
2	B.A. (Hons.) English	34	16	5	3	9	1	2	1	1	2	2
3	B.Com. (Hons.)	135	62	20	10	36	7	7	6	6	7	7
4	B.Sc. (Hons.) Botany	33	15	5	2	9	2	2	1	1	2	2
5	B.Sc. (Hons.) Chemistry	33	15	5	2	9	2	2	1	1	2	2
6	B.Sc. (Hons.) Comp. Sc.	51	24	8	4	14	1	3	2	2	3	3
7	B.Sc. (Hons.) Electronics	51	24	8	4	14	1	3	2	2	3	3
8	B.Sc. (Hons.) Mathematics	68	31	10	5	18	4	4	3	3	3	3
9	B.Sc. (Hons.) Physics	51	24	8	4	14	1	3	2	2	3	3
10	B.Sc. (Hons.) Zoology	33	15	5	2	9	2	2	1	1	2	2
11	B.A.	101	47	15	8	27	4	6	5	5	5	5
12	B.Sc. Life Science	35	16	5	3	9	2	2	1	1	2	2
13	B.Sc. Mathematical Sc.	34	16	5	3	9	1	2	1	1	2	2
14	B.Sc. Physical Science with Chemistry	35	16	5	3	9	2	2	1	1	2	2
15	B.Sc. Physical Science with Computer Science	34	16	5	3	9	1	2	1	1	2	2
	Total	**779**	**361**	**117**	**60**	**209**	**32**	**45**	**28**	**28**	**43**	**43**

Reservation of seats for OBC / SC / ST / EWS is as per the direction of University of Delhi.
Seats for PwD, KM, CW and Foreign Students are supernumerary to seats allotted to course.
* Out of a total of 28 supernumerary seats, 17 seats are earmarked for Sports and 11 for ECA.

Orientation Programme:

19 July 2019 (Friday), in college Auditorium, For students of all B.Sc. (H) and B.Sc. courses, From 10:00 AM onwards.

19 July 2019 (Friday), in college Auditorium, For students of B.A., B.A (H) English, B.Com. (H), and BMS, From 12:00 noon onwards.

MINIMUM ELIGIBILITY CRITERIA

(As Per DU Admission Bulletin 2019-20)

> The University of Delhi has permitted 1% concession to Girl candidates at the time of admission to first year of all courses, except B.A. (H) English and B.Com. (Hons.)

	Courses	Minimum Eligibility Criteria
1	B. Sc. (Hons.) Physics/Chemistry/ Electronics	• The overall percentage in **Physics, Chemistry and Mathematics** should be **55%** and **one compulsory language** should be **50%.**
2	B.Sc. Physical Science (with Chemistry /Computer Science)	• **45%** or more marks in the aggregate of **Physics, Chemistry/Computer Science, Mathematics** (Practical & Theory together) and passing in **one compulsory language (i.e. English)** **OR** • **45%** or more marks in the aggregate of 3 subjects **Physics, Chemistry/Computer Science, Mathematics** (Practical & Theory together) and **40% in one compulsory language.** Selection will be made on the basis of marks in the aggregate of Physics, Chemistry/Computer Science, and Mathematics.
3	B.Sc. Life Science	• **45%** or more marks in the aggregate of **Physics, Chemistry, Biology / Biotechnology** (Practical & Theory together) and passing in **one compulsory language (i.e. English).** **OR** • **45%** or more marks in the aggregate of 3 subjects **Physics, Chemistry, Biology / Biotechnology** (Practical & Theory together) and **40%** in **one compulsory language**. Selection will be made on the basis of marks in the aggregate of Physics, Chemistry, Biology / Biotechnology
4	B. Sc. (Hons.) Computer Science	• **Mathematics, one language and two other subjects** listed as academic subjects. • Should have secured • **60%** or more marks in **Mathematics** • **60%** or more marks in aggregate of **four subjects** including **Mathematics, one language** and **two other subjects** listed as Academic Subjects. • The admission would be based on the aggregate of marks scored in class XII in **best four academic subjects** inclusive of **one language, Mathematics** and **two out of Physics, Chemistry and Computer Science/ Informatics Practices.** • Applicants from other streams, (with Mathematics in Class XII), will have a **disadvantage of 2%** in aggregate of **required four subjects, i.e. Mathematics + one language + two academic subjects from those streams.**

5	B. Sc. (Hons.) Mathematics	• **50%** marks in **Mathematics** and an **aggregate of 45% marks** in the qualifying examination. • The Merit shall be determined on the basis of **one language**, **Mathematics** and **two best elective /academic subjects.**
6	B.Sc. Mathematical Science	• The Merit shall be determined on the basis of **one language**, **Mathematics** and **two best elective/academic subjects.**
7	B. Sc. (Hons.) Botany/Zoology	• **55%** or more marks in the aggregate of **Physics, Chemistry, Biology/Biotechnology** (Practical & Theory together) and passing in **one compulsory language i.e. English** with **50% marks**.

8	B.A. Programme	• An aggregate of **40%** marks in the qualifying examination.
		• The merit shall be determined on the basis of **one language** and **three best academic/elective subjects**.
		
		• One Language (Core/Elective/Functional)
		Any **three elective subjects** can be chosen. A deduction of upto 5% on **'Best Four'** percentage may be imposed if there is a change of stream for admission to B.A. programme, which means either from Commerce stream to or Science stream to Arts/Humanities/Social Sciences.
		One non-listed subject (besides the elective subjects in Lists A and B) can be included in calculation of 'Best Four' without any deduction.
		If more than one non-listed subject is included for calculation of 'Best Four', **a deduction of 2.5%** each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.
		
		• Note:
		  i. The college will notify the actual deduction upto 5% for change of stream beforehand by uploading on their website and intimating the same to the University.
		  ii. If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.

9	B.A. (Hons.) English	• An aggregate of **45%** marks in the qualifying examination. • The merit shall be determined on the basis of **one language** and **three best academic/elective subjects.** • The applicant must have studied and passed English in the qualifying exam and should include English for calculation of **'Best Four'** percentage.

10	B. Com. (Hons.)	- An aggregate of 45% marks in the qualifying examination. - The applicant must have studied and passed **Mathematics/Business Mathematics** at the qualifying examination for admission to B. Com. (Hons.). - Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following: • An aggregate of 45% or more in English/Hindi and combination of best three among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce. • Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate. - Inclusion of any subject other than those in Lists A and B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.

List A – Language Subjects

List A1					List A2
Hindi Core/ Hindi Elective	Gujarati Core/ Gujarati Elective	Maithili Core/ Maithili Elective	Odia Core/ Odia Elective	Tamil Core/ Tamil Elective	Arabic Core/ Arabic Elective
Manipuri Core/ Manipuri Elective	Sindhi Core/ Sindhi Elective	Marathi Core/ Marathi Elective	Punjabi Core/ Punjabi Elective	Urdu Core/ Urdu Elective	French Core/ French Elective
Bodo Core/ Bodo Elective	Kannada Core/ Kannada Elective	Bengali Core/ Bengali Elective	Sanskrit Core/ Sanskrit Elective	Telugu Core/ Telugu Elective	German Core/ German Elective
Dogri Core/ Dogri Elective	Kashmiri Core/ Kashmiri Elective	Santali Core/ Santali Elective	Malayalam Core/ Malayalam Elective		Italian Core/ Italian Elective
English Core/ English Elective	Konkani Core/ Konkani Elective	Nepali Core/ Nepali Elective	Assamese Core/ Assamese Elective		Persian Core/ Persian Elective
					Spanish Core/ Spanish Elective

List B – Elective Subjects

Accountancy	Economics	Home Science	Physics	Mathematics
Anthropology	Geography	Legal Studies	Psychology	Statistics
Chemistry	Political Science	Geology	Sociology	Business Mathematics
Civics	History	Commerce/Business Studies		Philosophy/Logic and Philosophy
Biology/Biochemistry/Biotechnology		Computer Science/Computer Applications/Informatics Practices		

Note:
- The University may define any other relevant subjects as academic/elective for a particular course.
- In case an applicant has studied elective and core languages, the core/elective language subject will be treated as language, while elective language can be considered as academic/elective subject.
- For the calculation of Best Four subjects percentage for Arts/Humanities honours courses, if the applicant includes subjects other than those given in Lists A and B, then a deduction of 2.5% of maximum marks will be levied for each such subject for the purpose of calculating 'Best Four'.
- #Out of three academic/elective subjects chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the calculated 'Best Four' percentage.

SCHEME FOR CHOICE BASED CREDIT SYSTEM

		Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)		Generic Elective (GE) (2)
B.A. Programme	I	English/MIL-1 DSC-1 A DSC-2 A	(English/MIL Communication)/ Environmental Science				
	II	MIL/English-1 DSC-1 B DSC-2 B	Environmental Science/ (English/MIL Communication)				
	III	English/MIL-2 DSC-1 C DSC-2 C		SEC-1			
	IV	MIL/English-2 DSC-1 D DSC-2 D		SEC-2			
	V			SEC-3	DSE-1 A DSE-2 A		GE-1
	VI			SEC-4	DSE-1 B DSE-2 B		GE-2

		Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
B.Sc. Programme	I	DSC-1 A DSC-2 A DSC-3 A	(English/MIL Communication)/ Environmental Science		
	II	DSC-1 B DSC-2 B DSC-3 B	Environmental Science/ (English/MIL Communication)		
	III	DSC-1 C DSC-2 C DSC-3 C		SEC-1	
	IV	DSC-1 D DSC-2 D DSC-3 D		SEC-2	
	V			SEC-3	DSE-1 A DSE-2 A DSC-3 A
	VI			SEC-4	DSE-1 B DSE-2 B DSE-3 B

SCHEME FOR CHOICE BASED CREDIT SYSTEM

		Core Course (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (4)
B.A. (H) English, B.Com. (H) & B.Sc. (H)	I	C 1	(English/MIL Communication)/ Environmental Science			GE-1
		C 2				
	II	C 3	Environmental Science/ (English/MIL Communication)			GE-2
		C 4				
	III	C 5		SEC-1		GE-3
		C 6				
		C 7				
	IV	C 8		SEC-2		GE-4
		C 9				
		C 10				
	V	C 11			DSE-1	
		C 12			DSE-2	
	VI	C 13			DSE-1	
		C 14			DSE-2	

ADMISSION PROCEDURE

(As Per DU Admission Bulletin 2019-20)

Merit-based Admission Procedure for Undergraduate Courses
Step 1: The applicant proceeds to the respective college for admission with **a print out of the form** from the admissions portal, and the required **supporting original documents along with their photocopies, and 3 recent passport size photographs**

List of Documents required at the time of Admission

The applicants shall be required to produce the **following documents in original with two sets of self-attested photocopies at the time of admission:**

- **Class X Certificate (Mark-sheet or certificate) indicating date of birth and Parents' names** (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match in both sets of certificates).
- **Class XII Mark-Sheet.**
- **SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority.** (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
- **OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by http://ncbc.nic.in**. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
- **EWS Certificate from competent authority certifying the applicant can claim reservation under this category.** (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).

Step 2: **The applicant presents the documents in the college and produces their originals for verification, after which the Principal of the college approves the admission.** In case all documents cannot be verified online, the College will give provisional admission. Admitted provisional students have to produce the originals of the required mandatory documents to the College within a week after the last day of UG Admissions for forensic verification, failing which the admission of the said provisional student may be cancelled by the College.

Step 3: On Verification and acceptance of the documents in the college, the applicant will receive a link on their online portal to pay the fee, which **can only be paid online through the portal.** The applicant is advised to **pay the fee without delay within 24 hrs** after the approval of admission by the Head of Institution and **save the acknowledgement slip** bearing transaction ID, Credit Card/ Debit card/ Net banking details and date of transaction as a proof for future reference. On successful payment of fees, the applicant is granted provisional admission to the said college.

ADMISSION PROCEDURE

(As Per DU Admission Bulletin 2019-20)

Cancellation and Re-Admission (for more details, please see page 40)

1. A cancellation fee of Rs. 1,000/- is deducted from the applicant's Wallet for every cancellation before the last day of Admissions, and reflects in their Admissions Dashboard each time the applicant cancels their admission.
2. The fees to be paid to colleges in subsequent upgradations/ readmissions will be adjusted against the amount in the Wallet. The applicant will need to pay fees hereon only if subsequent college fees are higher than the fees paid at the first college. If the fee in the latter college is less, the balance will be refunded to the applicant's account or to an account declared by the applicant as per the College/University rules after the admissions are Closed.
3. All adjustments will be reflected in the Wallet feature.
4. Refund of fees due to cancellation or any other reasons WILL NOT BE DONE AFTER THE LAST DAY OF UNDERGRADUATE ADMISSIONS, 2019-20.
5. Only one cancellation is allowed per Cut-off List. The number of cancellations will be restricted to **(n-1)**, where n is the total number of Cut-off Lists.

IMPORTANT

(a) There will not be any —first come first serve policy. Late arrivals outside of the prescribed duration of each cut-off will not be entertained. Eligible Applicants of the (n-1)th Cut-Off List, if any, shall be entertained for admissions only in the last hour of the third day of current nth Cut-Off subject to the availability of vacant seats.

(b) The University will accept self-attested copies of documents / papers provided by the applicants. The uploaded documents will need to be presented in the colleges at the time of admission, for online and/or forensic verification. I**f any false attestation / falsified records are detected, the applicant will be debarred from attending any course in the University / or its colleges for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470, 471, 474 etc.) may be initiated.**

FEE STRUCTURE

Fees Structure for various courses for the academic year **2019-20** is as follows.

PARTICULARS		AMOUNT (in Rupees)
A) TUITION FEE AND ANNUAL CHARGES		
1	Tuition Fee	180.00
2	Admission Fee	5.00
3	Library and Reading Room Fee	500.00
4	Magazine Fee	150.00
5	I. Card Fee	25.00
6	Garden Fee	100.00
7	Water and Electricity	250.00
8	Laboratory Fee	50.00
9	Class Test Fee	75.00
10	Course Fee (only from B.Sc.(H) Computer Science students)	15000.00
B) SOCIETIES		
1	Sports Fund	700.00
2	Students Union	200.00
3	Art & Culture/ Cultural Festival	1500.00
4	Founder's Day/ Annual Day/ Prizes	500.00
5	Seminar & Inter College Activities	500.00
6	Student's Aid Fund & First Aid	60.00
7	Subject Society	700.00
8	Tutorial/ Assignment	50.00
9	Laboratory Development Fund	1200.00
10	Library Development Fund	200.00
11	ICT-Maintenance and Development Fund	2000.00
12	A) English Literary Activities Fund (only from students of B.A.(H) English)	1000.00
	B) Corporate/Industrialization Interaction Fund (only from students of BMS)	4000.00
	C) Academic-Corporate Interaction & Industrial Visit Fund (only from students of B.Sc.(H) Comp. Sci. & B.Sc.(H) Electronics)	1000.00
13	General Amenities Fund	300.00
14	Professional Development Fund	100.00
15	Alumni Registration Fee (only from III Year students)	100.00
16	Campus Maintenance Fund	4000.00
17	Student Induction Programme Fund	1500.00

FEE STRUCTURE

PARTICULARS		AMOUNT (in Rupees)
C) DEVELOPMENT FUND		300.00
D) REFUNDABLE SECURITY		1500.00
E) UNIVERSITY FEE		
1	University Enrolment (at the time of admission to 1st year of all courses)	200.00
2	University Sports Council	50.00
3	University Cultural Council	5.00
4	WUS-DU Committee	5.00
5	University Development	600.00
6	National Service Scheme	20.00

Fee Payable at the time of Admission in 1st Year (Including University Examination Fees)

COURSE	Total Amount (in Rs.)
B.Sc. (Hons.) Computer Science	36,125.00
B.Sc. (Hons.) Botany / Chemistry / Physics / Zoology	19,345.00
B.Sc. (Hons.) Electronics	20,345.00
B.Sc. Life Science	19,745.00
B.Sc. (Hons.) Mathematics	18,945.00
B.Sc. Mathematical Science	19,345.00
B.Sc. Physical Sc. (Chemistry / Comp. Sc.)	19,345.00
B.A. (Hons.) English	19,545.00
B.Com. (Hons.)	18,745.00
B.A.	18,545.00
Bachelor of Management Studies (BMS)	23,345.00
Fee for PwD Candidates for all courses	1,730.00

Note:
1. As per the decision of the University of Delhi, the College shall charge an additional amount of Rs. 14,200/- per year from every foreign student (except Tibetan students) seeking admission in all courses except B.Sc.(H) Computer Science for which the charge from all countries (other than SAARC nationals & Tibetan Students) will be Rs. 1,60,000/-.
2. Students of all Honours Courses including BMS opting Generic Paper having practical for Semester-I and/or Semester-II will have to deposit an additional amount of Rs. 200/- as and when demanded by the college.

Candidates, whose admission is approved by the college on the online portal of the University, will be required to deposit fees online on the Portal itself.

RESERVATION OF SEATS

(As Per DU Admission Bulletin 2019-20)

The merit list for the unreserved category (UR) seats will comprise all the applicants in order of merit. No one will be excluded from the same**. In other words, the merit list will also include SC / ST / OBC / EWS applicants, irrespective of category, if they meet the criterion of merit for UR category.**

No applicant can be excluded from the UR category merit list just because the applicant belongs to or has applied under SC/ST/OBC/EWS category. Such an applicant is entitled to be considered under the UR category, as well as under the reserved category. Admission to UR category seats will be strictly in order of merit without excluding SC/ST/OBC/EWS applicants.

Discrimination on the basis of category/ caste is completely unlawful. The University of Delhi does not tolerate discrimination against any applicant/student on this basis. Strict action will be taken against any violations.

Applicants seeking admission under SC/ST/OBC/EWS category will have to produce for verification certificates in their own names.

Reservation of Seats for Scheduled Caste (SC) and Scheduled Tribe (ST) applicants

- 22½ % of the total numbers of seats is reserved for applicants belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7½% for Scheduled Tribes, interchangeable if necessary).

- It is a statutory obligation on the part of Colleges to fill all seats reserved for Scheduled Caste / Scheduled Tribe applicants.

- Colleges shall not refuse admission to any SC/ST applicant on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed; for this purpose remedial classes may be arranged by the College by utilizing grants available from University Grants Commission.

- Relaxation to the extent of 5% in the minimum marks shall be given to the applicants belonging to SC and ST to determine their eligibility and merit for admission to the course concerned.

- In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats. (AC Resolution A88, 14.6.1983) (EC Resolution 157, 24.12.2001). It is obligatory for all Colleges to fill all the seats reserved for SC/ST applicants. Eligibility in these cases is pass percentage.

The following are empowered to issue the requisite SC/ST certificate:

(a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Addl. Deputy Commissioner/ Deputy Collector/ 1st class Stipendiary Magistrate/ City Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.

RESERVATION OF SEATS

(As Per DU Admission Bulletin 2019-20)

(b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/ Presidency Magistrate.
(c) Revenue Officer not below the rank of Tehsildar.
(d) Sub- Divisional Officer of the area where the Applicant and/ or his family normally resides.
(e) Administrator / Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

The applicant must note that the SC/ST Certificate **from any other person/ authority shall not be accepted in any case. If the applicant happens to belong to SC or ST, applicant's caste/ tribe must be listed in the appropriate Govt. of India Schedule.**

The Caste Certificate should clearly state: (a) Name of his/ her caste/ tribe (b) whether applicant belongs to SC or ST (c) District and the State or Union Territory of applicant's usual place of residence, and (d) the appropriate Govt. of India Schedule under which his/ her caste/ tribe is approved as SC or ST. If the applicant does not have their SC or ST caste/tribe certificate at the time of registration/applying, they may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the applicant will have to produce the valid original SC or ST caste/tribe certificate. However, if an SC/ST Applicant seeks admission under some other category (for example: PwD/Employee Ward, etc.) the applicant should satisfy the minimum eligibility requirement for that particular category.

Note: SC/ST applicants who get admission under open merit (unreserved) shall not be included in the reserved quota, i.e. 22.5% (15% for SC and 7.5% for ST).

> **It is obligatory for the College to fill all the seats reserved for SC/ST applicants.**
> **Minimum Eligibility in these cases is pass percentage.**

Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)

1. 27% seats will be reserved for the applicants belonging to Other Backward Classes (OBC) (non-creamy layer, central list).

2. At the time of giving admission to an OBC applicant, the College will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central (Govt. of India) List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website http://ncbc.nic.in/ backward classes/index.html.)

3. The certificate must mention non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993).

4. The OBC applicants who belong to the Non-Creamy Layer and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of _non-creamy layer' status of the applicants as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-I) dated 31 March 2016). The validity of the non-creamy layer certificate shall be for the financial year 2018-2019, issued after 31st March, 2019.

RESERVATION OF SEATS

(As Per DU Admission Bulletin 2019-20)

5. If the applicant does not have the OBC non-creamy layer certificate of the latest financial year 2018-2019 at the time of registration, the applicant may upload the previously issued (older) OBC non-creamy layer certificate or the acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the applicant must produce the recent financial year's (2018-19) OBC non-creamy layer certificate, issued by the same competent authority. This additional certificate must have reference of the applicant's already issued original caste certificate.

6. The OBC applicants shall be given a relaxation of 10% in the minimum eligibility marks of the said course and for the admission entrance test a relaxation of 10% of the minimum eligibility marks prescribed for General/UR Category applicants.

7. It is a statutory obligation on the part of Colleges to fill all the seats reserved for OBC applicants.

Reservation policy for Economically Weaker Sections (EWS)

As per the University of Delhi notifications, Reference No. Aca. I / Reservation of EWSs / 2019 / 63 Dated 28th March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated 15th May 2019, for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission for the same from this Academic Year, 2019-20. The eligibility of such applicants will be decided on the basis of fulfilling criteria prescribed in the above notifications, and subject to submission of documents, issued by the competent authority, in the format provided in Annexure IV of the University Admission Bulletin.

For further details applicants can visit:

http://www.du.ac.in/du/uploads/Notifications/04042019-Notification-EWS.pdf
http://www.du.ac.in/du/index.php?mact=News,cntnt01,detail,0&cntnt01articleid=23723&cntnt01returnid=83

Reservation of Seats for Persons with Disabilities (PwD)

As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities. Person with benchmark disability‖ means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed. PwD applicants shall be given a relaxation in the course-specific eligibility in the qualifying examination and in the admission entrance test to the extent of 5%, till seats are filled. (**Detailed information regarding specified categories of disabilities along with the concessional/waiver of fees are mentioned in the University Bulletin of Admission, page 28-31.**)

RESERVATION OF SEATS
(As Per DU Admission Bulletin 2019-20)

Reservation for Children/Widows of Personnel of the Armed Forces (CW)

1. Five percent (5%) of seats are reserved for applicants under this category, course-wise in all colleges.
2. All such applicants have to upload the Educational Concession certificate in the enclosed format sample to be issued by **any of the following authorities** on the proper letterhead:

    a) Secretary, Kendriya Sainik Board, Delhi.

    b) Secretary, Rajya Zila Sainik Board.

    c) Officer-in-Charge, Record Office.

    d) 1st Class Stipendiary Magistrate.

    e) Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

Admission may be offered to the Children/Widows of Personnel of the Armed Forces (**Priority I to IX**) including Para-Military Personnel (**only Priority I to V). (For details see the University Bulletin for UG admission 2019-20, page 31-33)**

Reservation of Kashmiri Migrants (KM) (Supernumerary Seats)

1. All the wards (sons/daughters) of Kashmiri Migrants who wish to be considered for admission to various undergraduate courses of the University have to register online as per the schedule notified by the University.
2. Up to 5% seats are reserved course-wise in all colleges for the wards of Kashmiri Migrants.
3. All the wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner.
4. Admission of Wards of Kashmiri Migrants will be based on cut-offs to be announced by the Colleges. A concession of maximum 10% in the last cut-off marks fixed for unreserved category applicants shall be extended to the Kashmiri Migrants.
5. Reservation under this category is not available in courses where admission is based on entrance tests.

Prime Minister's Special Scholarship Scheme for J&K students

The applicants selected under Prime Minister's special scholarship scheme for J&K students will be admitted directly to the Colleges. Reservation under this category is not available in courses where admission is based on entrance tests.

RESERVATION OF SEATS
(As Per DU Admission Bulletin 2019-20)

Nomination of Seats for Sikkimese Students

Sikkimese students nominated by the Govt. of Sikkim shall be considered for admission by the University in Colleges where hostel facilities are available (AC Resolutions 51 dated 05/06/1980 and 122 dated 17/12/1990). The allocation of Sikkimese students for admission as well as for hostel accommodation in respective colleges be made by the Vice-Chancellor at his discretion. Reservation under this category is not available in courses where admission is based on entrance tests.

Seats for Ward Quota

Admission to the wards of University and College permanent in-service employees, both teaching and non-teaching, to the various undergraduate courses, excluding professional courses and other courses where admission is made on the basis of entrance test, is made according to the following criteria:

1. Admission to wards (children) of the permanent in-service employees at the college where employees are working be given on the basis of merit among such applicants subject to ordinarily one seat for every unit of up to sixty students in a course and subject to fulfillment of course-specific eligibility conditions.

2. For admission of the wards (sons/daughters) of the permanent in-service employees of the University/other colleges (teaching/non-teaching) the total number of seats for admission will not exceed six (three for the teaching and three for the non-teaching employees) on the basis of merit among such applicants subject to a maximum of ordinarily one seat for every unit of up to sixty students in a course and subject to fulfillment of course-specific eligibility conditions.

3. The admissions on the above norms will be against seats over and above the normal strength.

4. Applicants who wish to apply for admission under ward quota must fill the online registration form. They need to choose the colleges from the list for which they wish to apply at the time of registration. The schedule and process for admission under Ward Quota will be notified on the University website.

Reservation of Seats for Foreign Applicants

All foreign applicants including those who have completed their schooling from an Indian Board may be treated as Foreign Students for the purpose of their registration/ admission in various Departments and Colleges of the University and they may be considered for admission under 5% quota prescribed for foreign students. The foreign applicants seeking admission to Undergraduate course should apply online through the Foreign Students' Registry portal http://fsr.du.ac.in and can contact the Deputy Dean (Foreign Students' Registry), Conference Centre, University of Delhi-110007.

SPORTS & ECA ADMISSIONS

SPORTS & ECA ADMISSIONS

(As Per DU Admission Bulletin 2019-20)

Guidelines for Admissions under Extra Curricular Activities (ECA)

The admission of ECA applicants shall be administered through centralized trials based on the preferences of courses and colleges as indicated by the applicants. Information about available ECAs may be found in Annexures V.A. and V.B. of the University Bulletin.

1. Applicants seeking admission under ECA category will register online on the DU Admissions portal.

2. Applicants may register for a **maximum of three ECA categories**.

3. Not more than 15% concession in academic merit vis-à-vis Unreserved Category applicants for the last relevant cut-off may be given for admission to a specific course subject to course-specific eligibility criteria. Admissions under ECA category will only be allowed to applicants satisfying the course-specific minimum eligibility criteria.

4. Applicants are required to upload only one certificate (preferably that with the highest achievement) issued for the period May 1, 2016 up to April 30, 2019, in each Category they wish to apply for as a proof of their involvement in the relevant Category. They should carry all the relevant certificates for evaluation in case they are selected for final trials.

5. ECA trials will be held at two levels: (i) Preliminary trials; (ii) Final trials. The trials for admission under the ECA category shall be the conducted by an **ECA Committee (Admissions) appointed by the University Admission Committee and approved by the competent authority.**

6. Dates and venues for the preliminary and final trials shall be notified and displayed on the University Website.

7. The applicant shall be allowed to appear in the preliminary trials only once in an event. **Any request for a second chance at trials will not be permitted.**

8. Based on the preliminary trials, applicants short-listed for the final trials will be notified on the University Website.

9. Evaluation of Certificates by the ECA Admission Committee will be done only for those applicants who qualify for the final trials. The applicants must carry all the relevant certificates in original (and with self-attested photocopies) for evaluation at the time of the final trial.

10. The Final Merit lists shall be based on ECA performance (in the Final Trials) and certificate evaluation with a weightage of 75:25 respectively.

11. The applicant must secure at least 50% marks in the final trials (38 out of 75) to be eligible for inclusion in the Final Merit lists of selected candidates. Subcategory-wise Final Merit lists will be prepared for all eligible applicants only.

12. In case of a tie in the final marks (out of 100), the candidate with higher marks in the trials (out of 75) will be placed higher in the Final Merit list. In case a tie still persists, all such candidates will have the same rank.

13. The preliminary and final trials will be video-graphed and recordings would be preserved till the last date of admission.

SPORTS & ECA ADMISSIONS

(As Per DU Admission Bulletin 2019-20)

14. Subcategory-wise Final Merit Lists of the applicants, showing marks awarded for the ECA certificates and for performances in the Final Trials, shall be notified on the University Website.

15. Selection in a final Merit list does not guarantee admission to an applicant. Admission is subject to the availability of seats in a course/college for the relevant ECA sub-category.

16. The existing provision of not more than 5% Sports and ECA quota (subject-wise) is continued as per circular No. Aca.I/ Sports / 2010-11 / 178 dated May 29, 2010. However, in case of a greater demand in a particular course, upto a maximum of double the number of sanctioned seats in the said course under the ECA category may be admitted by the college subject to overall ceiling of 5% sports and ECA Quota.

17. Applicants will have to register in the colleges of their choice according to the schedule that will be notified on College/University websites.

18. The allotment of the course/subject to the qualified applicants shall conform to the University regulations. The admission of applicants thereafter will be completed on the University Admission Portal.

19. The selected candidates shall submit an Undertaking at the time of admission stating that the candidate will perform for the College and University for the entire period of the candidate's undergraduate course of study. The college has a right to cancel their admissions if they violate the undertaking during their stay in college.

20. **Any candidate submitting false/fake certificates will be debarred from admission to any course in any college for three years. If a candidate seeks admission on the basis of false/fake certificates, not only will the admissions be cancelled, an FIR may also be registered.**

21. The college shall maintain a proper record of candidates admitted on the basis of ECA.

College ECA sub-activity list

S. No.	ECA activity name	ECA sub-activity name	Number of Seat
1	Dance	2a. Indian Classical	1
2	Dance	2d. Choreography	1
3	Digital Media	4b. Film making	1
4	Music (Vocal)	6a. Indian (Classical & Light)	1
5	Music (Vocal)	6b. Western (Classical & Light)	1
6	Music (Instrumental-Indian)	7a. Tabla	1
7	Music (Instrumental-Indian)	7g. Flute	1
8	Music (Instrumental-Western)	8a. Drums	1
9	Music (Instrumental-Western)	8e. Guitar (Bass)	1
10	Music (Instrumental-Western)	8g. Keyboard	1
11	Theatre	9. Theatre	1

SPORTS & ECA ADMISSIONS
(As Per DU Admission Bulletin 2019-20)

Guidelines for Admission on the Basis of Sports

The College shall follow the guidelines given below for admission on the basis of Sports in for Undergraduate courses. The applicant should go through the Bulletin of Information for UG courses and notifications issued from time to time on the website of College /University of Delhi.

1. The applicant is required to fill the online application form available on the DU UG Admissions Portal.

2. The applicant can apply in **a maximum of three Games/Sports**.

Admission herein will be based on:

I. Super Category: Direct admission without Sports Trial

II. Admission on the basis of Sports Trial: Maximum 60 marks for sports trial and maximum 40 marks for merit/participation sports certificate

(See the detailed information in University Bulletin for UG admission, page 37-40)

College Sports Positions List

S. No.	Sport's name	Sport position name	Seats for Male	Seats for Female
1	Tennis	Elite Player	1	0
2	Swimming	Free style	0	1
3	Basketball	Forward	2	2
4	Basketball	Centre	1	1
5	Basketball	Guard	1	0
6	Baseball	Infield	2	0
7	Baseball	Pitcher	1	0
8	Archery	Recurve	1	1
9	Archery	Compound	1	1
10	Athletics	800 m	1	0

1. An applicant name appearing in the Sports Merit List sent to the constituent Colleges does not guarantee admission in a College. The admission of the applicant is subject to the availability of seats in a course in the College.

2. The allotment of the course may be finalized by the Sports Admission Committee of the College.

SPORTS & ECA ADMISSIONS
(As Per DU Admission Bulletin 2019-20)

3. The Sports Admission Committee of the College shall.

   a. Screen the application form uploaded by the applicant.

   b. Verify original Merit/Participation Sports Certificate of the applicant as per marks allotted by DUSC.

   c. In Case of Tie: Applicants securing same marks in the same Game/ Sport and eligible for admission in the same course in the college may be resolved by the Sports Admission Committee of the College as follows:

      i. Applicant securing higher marks in Sports Trials will be placed/given higher preference.

      ii. If the Tie still persists, all the applicants may be admitted.

   d. The list of finally selected applicants containing marks of the Sports Certificates and Sports Trials along with course allotted shall be displayed on the College website for three days, to take cognizance of the grievances, if any.

   e. The applicant, as per their age must be eligible to participate in Inter-University Competitions for the next three years and should not be employed on Part-time / Full-time basis anywhere.

   f. Any injury / casualty caused to the applicant during Sports Trials shall be the sole responsibility of the applicant.

   g. It is mandatory to submit an Undertaking on Non-Judicial Stamp Paper of Rs. 100/- by the applicant at the time of admission stating that he/she will play for the College and University during their Undergraduate course of study.

ADD-ON COURSES

ADD-ON COURSES

Effective Communication and Personality Development through Theatre (ECPDT)

ECPDT is a professional course designed to have a constructive impact upon the mind of the individual. It aims to unlock the critical areas of the mind and through a series of exercises built and directed by experienced professionals, aims to carve out a genial and outgoing personality. Numerous students from different batches have found it a "life-changing" course which worked wonders in their life and gave them an edge above everyone else.

Salient Features

1. The course seeks to implement UNICEF and WHO's internationally recognized vision of life skills based education.

2. The course comprises of a series of carefully constructed sessions summing up to a total of 100 hours.

3. Acts, improvisations, aural, oral, written and physical exercises, memory, trust-building games, and leadership enhancing activities make up the core of the course.

- **No. of Seats: 32**
- **Course Timings: Aug-Oct' 2019 (Weekends & holidays)**
- **Course Fee: Rs. 8000/- (Rs 50/- Registration Extra)** *(Fee Non-refundable)*

Financial Modelling

The college runs a short term course on Financial Modelling in association with BSE Institute Limited (a wholly owned subsidiary of the Bombay Stock Exchange). The course shall equip you with hands on experience of financial modelling and will be useful for placements in the financial services industry. The course provides students and professionals with the knowledge and skills required to successfully pursue a career in financial markets. The students learn valuation modelling, measure risk and advance risk analysis, understand data, cost and revenues, analyze financial statement using excel and project finance.

Salient Features

1. The course is offered in association with BSE Institute Limited (a wholly owned subsidiary of the Bombay Stock Exchange). BSE Institute inherits from BSE the knowledge and insights into the capital markets industry garnered over the past 143 years.

2. The course comprises of 6 modules and each module is taught by expert faculty provided by the BSE Institute.

3. At the end of the course, a certificate is provided by the BSE Institute after the successful clearing of end of the term exam.

- **No. of Seats : 40**
- **Course Duration : 100 hours**
- **Fees : Rs. 18000 + GST**

ADD-ON COURSES

ONLINE RETAILING: An Industry Orientation for under graduate students

In today's competitive environment more and more people are approaching to the corporate sector. With the introduction of internet and technology, e-retailing has become an indispensable part of corporate sector. This course, under the aegis of IQAC, offers exposure to undergraduates in various domains of e-retailing. In fact, after this, they can further upgrade and sharpen their skills in any domain of e-retailing technology market to move up the corporate ladder. The course will train the students in the industry relevant skills. The course is divided in five modules: Operation Management of online Retailing, Web-Set Up for On-Line Retailing, Financial Accounting of online Retailing using Tally, Digital Marketing and Information Management using Sales Force and CMDM. The Operation Management module focuses on data visualization which will help students on data analysis, and to present clean, focused and impactful information in a more professional way. Web-Setup module focuses building Online Retailing Application and Recommender Systems for Online Store. The financial accounting module focuses on invoicing and accounting skills. Digital marketing helps to build a brand name on the internet while the information management module meets the corporate demand for analyzing sales and marketing efforts through training in salesforce. So in a nutshell, it is a total package to make the students ready to choose their entry level career with much more confidence.

- **Course Fee: Rs. 4000/-**
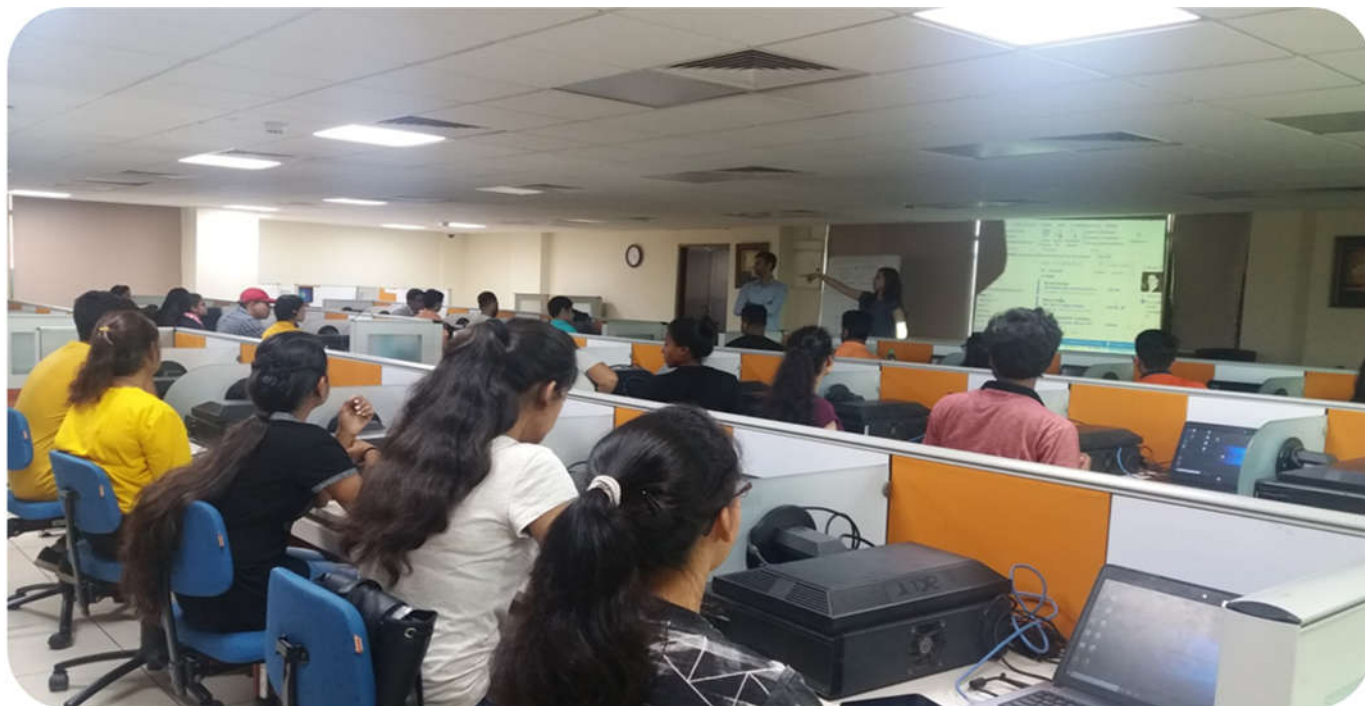- **Course Timings: Summer vacations**

Certificate Course in Cyber Security (CCCS)

The Certificate Course in Cyber Security (CCCS) is a weekend run course offered by the college in the current academic session 2019-20. This is a prestigious six month course which will be covered in total 300 hours duration, with equally dedicated time for theory and hands-on training. This is being launched in close academic collaboration with the world leaders in this area- Quick Heal Ltd. The course aims at fulfilling the academic gap between industry and academia and enables our students securing competent employment in this field. The National Security Council of India and the CERT-In has recommended that the county requires atleast 1 million cyber security professionals with the objective in mind, the undergraduates and postgraduates in science, engineering and technology will be transformed into cyber security professionals.

- **No. of Seats: 40-50**
- **Course Duration: 300 hours (Theory:150 hours & Hands-on training:150 hours) (Six months)**
- **Fees: Rs. 25000 + GST**
- **Schedule: Weekend program to be executed on Saturdays and Sundays (10 a.m. to 5 p.m.)**

ADD-ON COURSES

French, German & Spanish language

In collaboration with the Department of Germanic and Romance Studies the College offers the Teaching of part-time certificate course of one year duration in French, German and Spanish languages.

- **No of seats: 40**
- **Course duration: 6 hours per week**
- **Course fee: Fee + Examination fee***

*(*To be revised soon & will be notified on the college website)*

Russian language

The college offers the teaching of a part time Certificate in Russian language in collaboration with the Department of Slavonic and Finno-Ugarian Studies, University of Delhi.

- **No of seats: 40**
- **Course duration: 6 hours per week**
- **Course Fee + Including examination fee***

*(*To be revised soon & will be notified on the college website)*

- The admission is done by the College.
- Classes are held in the morning from 7 a.m. to 9 a.m., three days a week and the examination is conducted in the last week of March by the University of Delhi.
- Admission is done on first come, first serve basis.
- Eligibility is 12th class for students from any stream.

NCWEB

Non-Collegiate Women's Education Board (NCWEB)

In 1943, by a Delhi University Act, Non-Collegiate Women's Education Board was established, wherein women students were enabled to take some of the examination of the University with special coaching but without attending regular classes. This gave shape to the Non-Collegiate Women's Education Board (NCWEB). The Board began functioning in September'1944 with 3 students. At present, the enrolment is more than 32,000. Only women students residing in the National Capital Territory of Delhi can enrol themselves.* NCWEB has emerged as an important academic option for female students.

The classes are held on Saturdays/Sundays and during academic breaks to obtain Undergraduate (UG) and Postgraduate (PG) Degrees from the University of Delhi. The NCWEB is now established in 26 UG centres and one PG centre. The 26 UG centres run in various colleges of University of Delhi (For the list of colleges, refer the link: http://ncweb.du.ac.in/teaching centres).

Women applicants who satisfy the minimum eligibility requirements must register online through the centralized UG admission portal. They will be admitted by the teaching centres of Non-Collegiate Women's Education Board for admission to B.A. (Prog.) / B.Com (Three Year). The admission is done on the basis of merit by declaring cut-offs as per schedule.

Admission Procedure to B.A. (Prog.) / B.Com.

- Total number of seats in B.A. (Prog.) in each of teaching centres: 312
- Total number of seats in B.Com. in each of teaching centres: 202 (Number of seats in B.A.(Prog.) subject combinations are fixed. Reservation for SC/ST/OBC/EWS/PwD/CW will apply as per University rules.)
- The percentage for cut-off will be decided on the basis of marks obtained in the best four subjects in 10+2 (as per criteria in Chapter 2 of Bulletin).
- Any student who takes admission in any one centre of NCWEB will not be allowed to change the centre at any later stage during the admission process.

General Information for admission

- The applicants will have to produce their original certificates at the time of admission.
- The annual fee would be approximately around Rs. 3,500 (Rupees Three Thousand Five Hundred).
- A fee of Rs. 100 (Rupees One hundred only) will be charged from PwD category students.
- Non-Collegiate students are not allowed to pursue any other full-time/degree course.
- It is suggested that the students may take admission in a centre near their residence if possible.
- *Residence proof of NCT Delhi (i.e. Aadhaar card/ Passport/ voter ID card/ Driving license in the name of the applicant and/ Ration card with the name of applicant) in original will have to be produced.
- For further information and schedule for admission, the applicants are advised to contact the Director, Non-Collegiate Women's Education Board, Tutorial Building, University of Delhi, Delhi-110007. For further information, refer to the website http://www.ncweb.du.ac.in.
- After approval of admission, the applicant has to log on to the undergraduate admission portal to make online admission fee payment. Fee payment must be done within 24 hours of the generation of the approval for the admission process to be completed.

Non-Collegiate Women's Education Board (NCWEB)

General information after admission

- The Board provides library facility to all under graduate students in the respective Teaching Centres and a Post-Graduate Library is located in the Arts Faculty Building, North Campus. The Board gives financial aid and book loan facility for the academic year to the needy and deserving students.
- There are 50 teaching days in an academic session year, held either on Saturdays or Sundays and during the academic breaks of the University of Delhi.
- At the Under-graduate centres, classes are held from 9.00 a.m. to 2.00 p.m, as a set of 5 periods of 60 minutes each.
- Since there is class-room teaching, no written material is given.
- Students are expected to attend classes regularly as the minimum 66.67% attendance has been made mandatory to appear in the University Examinations, which are held annually in the month of May.
- The NCWEB UG students are permitted to finish their B.A./B.Com 3-Year UG degree courses in 6 years

Our college started its NCWEB chapter, in July'2017 by admitting 450 students in two courses, B.A. and B.Com. The classes are held on Saturdays and during academic breaks which leaves students with ample time to work or pursue other goals. The students are not only given exposure of academic life but also co-curricular activities. Learning and thinking beyond the curriculum is also promoted by conducting workshops, seminars and lectures in the college throughout the session. The spectrum of topics from the Gender Sensitization to the Confidence Building and Memory Techniques are covered under these practices and programmes. Generally the session concludes with an annual festival, which is arranged by the students only.

In the session 2018-19, a one-day program- On the Bridge to Livelihood Project- funded by UNDP was organised, which is a skill training program for the students. The team provides apprenticeship wherein students get opportunity to be engaged by a company as an apprentice and gain practical learning. It is a platform where one learns while earning as most companies provide good stipend too. The students organized and participated in their annual cultural fest RUNG'2019 and showcased their skills in cultural as well as sports activities. The session concluded with the celebration and prize distribution on the First Annual Day of the DDUC NCWEB Center held in April'2019.

AWARDS & SCHOLARSHIPS

AWARDS & SCHOLARSHIPS

FROM THE UNIVERSITY

i. Delhi University holds a competitive examination in the month of October each year for the award of All India Entrance Scholarships of Rs. 250 per month. Any student with at least 55% marks in the aggregate may apply latest by August 2019 or as notified by University in the prescribed forms available from the College Office.

ii. Financial Assistance out of Vice Chancellors' student fund is given to poor deserving students, who have passed Annual Examination of Current year from University of Delhi and belong to BPL/APL families (Rs. 3000/-).

iii. Under Graduate Science Meritorious Award is given to students who secure highest marks in B. Sc. (Hons) Physics, Chemistry, Botany and Zoology.

iv. Various other Delhi University Scholarships are uploaded on the website of the University. Guidelines and Application Form are given under the link: www.du.ac.in/Home/useful links/opportunities-scholarships.

v. Vice-Chancellor's Gold Medal is awarded each year to physically challenged student from the Arts, Science and Commerce streams who secure the highest marks amongst students studying in these streams, with not less than 60% marks, at the undergraduate (Final Year Passed) examination.

STATE GOVERNMENT AWARD

The Govt. of Delhi gives three awards of Rs.10,000/- each in Science, Commerce and Humanities to students securing highest marks in their respective discipline among colleges of Govt. of NCT of Delhi.

PT. VIDYADHAR TRIPATHI MEMORIAL AWARD

Student who scores highest marks in B. Com (Hons) every year will be awarded a cash prize of Rs. 1000/-, a shield and a certificate out of the interest income on the endowment fund instituted by his niece Dr. Vanita Tripathi.

SHRI GHASI RAM MITTAL MEMORIAL AWARD

Out of the interest derived from Shri Ghasi Ram Mittal Memorial Scholarship Endowment fund (sponsored by his son Sh. Ram Kumar Gupta), scholarships of Rs. 4000/- each are given to the students who secure the highest marks but not less than 70% marks in the combined result (I & II Sem. University Examination) in the first attempt in the following courses:

B. Sc. (Hons) in Computer Science, Electronics, Mathematics, Physics, Chemistry, Botany, Zoology, B. A. (Hons) English, B. A. & BMS.

AWARDS & SCHOLARSHIPS

SHRI SULTAN CHAND MEMORIAL SCHOLARSHIP

Out of the interest derived from Shri Sultan Chand endowment fund (instituted by Shri Sultan Chand Trust), a scholarship of Rs 3,500/- is awarded every year to a student of B. Com (Hons) who secures the second highest percentage of marks, being above 70% as aggregate in II year University examination in the College.

SHRI SULTAN CHAND DROPADI DEVI MEMORIAL SCHOLARSHIP

Out of the interest earned from endowment funds in the name of Shri Sultan Chand Dropadi Devi (instituted by Shri Sultan Chand Dropadi Devi Education Foundation), six scholarships of Rs 4000/- each to the students securing highest marks in each semester of the three year B. Com (Hons) will be awarded.

FROM STATE GOVERNMENTS TO SC/ ST/OBC /MINORITIES STUDENTS

a) SC/ST/OBC/Minorities students are awarded scholarships by the States to which they belong;
b) SC/ST/OBC/Minorities students of Delhi applying for
   (i)   post matric and/or
   (ii)   meritorious scholarship provided by Department for Welfare of SC/ST/OBC/Minorities, Govt. of NCT Delhi,

are advised to contact the office immediately after the admission. The continuance of any freeship, scholarship or grants of other privileges depends on satisfactory academic progress, regular attendance, discipline and good conduct;

c) SC/ST/OBC/Minorities students are advised to contact Department for Welfare of SC/ST/OBC/Minorities, Govt. of NCT Delhi for hostel facilities provided by the Department.

FEE CONCESSION

The College awards fee concession to needy, deserving and meritorious students. Application on prescribed forms is to be submitted to the Accounts Section. The dates will be notified on college website. The College also provides exemption of Tuition Fee and Admission Fee to all SC/ST students, whose parents are not liable to pay income tax on their income on submission of a certificate from employer/competent authority for the same.

STUDENTS AID FUND (SAF)

The College operates this fund with the objective of rendering financial assistance to needy and deserving students of the College. Assistance is usually given in the form of textbooks etc. Students in need of financial aid can apply when invited through circulars on the notice board.

AWARDS & SCHOLARSHIPS

COLLEGE SCHOLARSHIP

A scholarship of Rs. 10,000/- per annum is instituted by the college and is given to students on following considerations:

a)   Merit-cum-Means: The students whose parent's family income is below the taxable limit, subject to no ER in any paper.
b)   Students who are high achievers in academics, having secured position within first three in the University Examination of the previous year (by combining marks of odd and even semesters).
c)   Outstanding sports persons, who have participated in International Events.

NATIONAL SCHOLARSHIPS*

1. **Central Sector Scheme of Scholarship for College and University Students (Department of Higher Education)**
   Students who are above 80 percentile of the successful candidates in the relevant stream of respective Board of Examination in class XII or equivalent and passing regular courses (not correspondence or distance mode) in colleges.

2. **Post Matric Scholarship for students belonging to the Minority Communities (Ministry of Minority Affairs)**
   Students belonging to Muslims, Sikhs, Christian, Buddhist, Jain & Zorastrians (Parsis) Communities who have secured not less than 50% marks or equivalent grade in the previous final examination & the annual income of whose parents/guardian from all sources does not exceed Rs. 2.00 lakh.

3. **Post Matric Scholarship for students with disabilities (Department of Empowerment of Person with disabilities)**
   Students with disabilities with more than 40% disability and having a valid certificate of disability as prescribed under rules issued by the competent authority and whose parent/income from all sources does not exceed Rs. 2.5 lakhs.

* Eligible & interested students may go through the details of the scholarship and apply online on the NSP Portal "https://scholarships.gov.in".

RULES AND REGULATIONS

Cancellation / Withdrawal of Admission

Any student interested in getting his/her admission cancelled on or before the last date of admission is required to fill a performa available from the College Office and submit it to the Coordinator Admission Committee.

Refund of Fee

S. No.	Reason for Seeking Refund	Quantum of Fee to be refunded
1	When a student applies for withdrawal of admission upto last date of admission	Full fee after deduction of Rs. 1000/- and full examination fee
2	When admission is made inadvertently due to error/ omission/ commission on the part of the University/ College	Full fee and full examination fee
3	When cancellation of admission is due to concealment/ falsification of facts, submission of false/fake certificate(s), providing misleading information by the students or for any error/ mistake on the part of the student.	No Fee will be refunded
4	When a student of Self-Financing course applies for withdrawal of admission on or before the last date of admission.	Full fee after deduction of Rs. 1000/- and full examination fee
5	In case a student after his/her admission expires within one month of the last date of admission	Full fee including examination fee will be refunded to his/her parents.

Compulsory Test in Hindi

Students enroll for degree courses, who have not studied and passed Hindi upto 8th Class are required to pass the Compulsory Test in Hindi (CTH) conducted by University of Delhi in order to be eligible for award of degree. Such students are required to contact the college office immediately after the commencement of classes.

RULES AND REGULATIONS

Attendance

1. Every student admitted to the College is required to attend lectures, tutorials, presentations and practical as per the college time table. No student will be permitted to appear in the University examinations unless he/she has attended at least two thirds of the lectures/ tutorials/ practicals/ presentations held in all subjects taken together in each semester. For further details, please refer Ordinance VII (2), University of Delhi (See the Annexure).

2. Attendance will be taken from day one of the new session. Students are expected to check the status of their attendance record which will be displayed on the students' notice board/ college website from time to time.

3. If a student is unable to attend classes because of medical reasons, he/ she must submit a medical certificate as well as fitness certificate to the College Office not later than a week of rejoining College after illness. Medical certificates submitted late will not be accepted by the College.

4. A student, whose name is struck off from the College rolls on account of non-payment of fees or disciplinary action and later re-admitted, will not be given the benefit of attendance during that period.

Migration: The college does not permit any outward migration from the college. The Principal may at his discretion, permit inward migration in second year only.

Removal from the College: The Principal is empowered to remove the name of a student from the college rolls if, in the opinion of the Principal, he/she (i) is grossly irregular in attendance or (ii) is not amenable to the college discipline or (iii) is guilty of gross negligence in studies or (iv) is not found fit for the course chosen by him/ her or (v) has not paid College dues in time.

Re-Admission: A student, whose name is removed from the college rolls for non-payment of fees or for any other reason, may be permitted re-admission at the discretion of the Principal on written request by the student. Such readmission shall be on payment of re-admission fees, arrears of tuition fees and fines, after the permission is granted.

Notice Board / Website: Students should make it a habit to read the notice board/website regularly to check notices for schedule of classes, examinations, holidays, activities and other information of relevance. Ignorance of any notice will not be accepted as a plea or an excuse for any delay in any matter.

Identity Card: After admission to the college, every student will be issued an Identity Card, which he/she should always carry and present it as and when asked for. Failure to do so will render a student liable to disciplinary action. The card must be returned when a student leaves the college. Loss of Identity Card should be reported to the office immediately. Duplicate Identity Card will be issued on payment of Rs 50/-.

RULES AND REGULATIONS

Library Card: Students need to furnish their fee receipt and the college Identity Card to become a member of the library. The library offers yearly membership, which is renewed subject to annual clearance. The library card is non- transferable.

Visitors: Students are not permitted to receive or entertain visitors in the college. In case of extreme urgency they must seek prior permission from the Principal or in his absence from the Vice Principal / Administrative Officer.

Residential Address: In case of change in residential address, the same must be intimated in writing under the signature of parents/guardians to the college Office without delay.

Internal Assessment: Internal Assessment is governed by the Ordinance VIII E of the University of Delhi (see Annexures), as amended and notified by University of Delhi from time to time.

Passing and Promotion Criteria: Passing and Promotion Criteria is governed by Ordinance IX of University of Delhi, as amended and notified by the University from time to time. The relevant provisions of the amended Ordinance IX as on date are given in Annexures.

Internal Complaints Committee (ICC): In accordance with Section 4(1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, an Internal Complaints Committee (ICC) has been constituted comprising of following members

- Dr. Nisha Rana   - Assoc. Prof. in Commerce - Presiding Officer
- Dr. Arpita Sharma   - Assoc. Prof. in Computer Science
- Dr. Sachchidanand Tripathi   - Assistant Prof. in Botany
- Mr. Sandeep Mago   - Sr. P.A. to the Principal
- Ms. Sunita Rana   - M.T.S. Library
- Ms. Prerna Kumari   - Advocate, Supreme Court of India
- Ms. Komal   - Student, B.Sc.(H) Physics 3rd Year
- Mr. Vikash Kumar   - Student, B.A.(P) 2nd Year
- Name of one more student representative will be notified later

Ragging: Ragging in any form is strictly prohibited. Any student found involved in ragging will be punished under Ordinance XV-C of the University of Delhi (see Annexures). Besides action shall also be initiated as per directives issued by the Hon' ble Supreme Court of India.
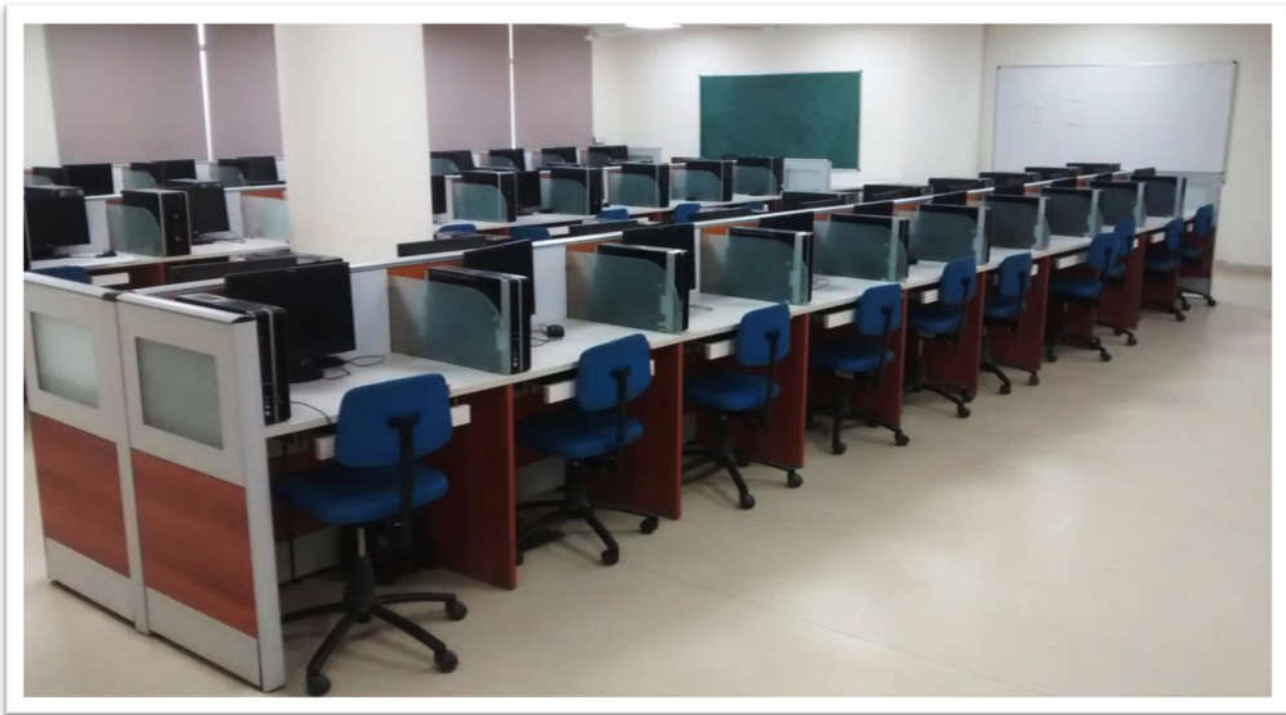
Discipline: Students are required to maintain discipline in the college premises. Violation of the same will be dealt with as per the Ordinance XV-B of the University of Delhi (see Annexures).

*The parents can meet the Principal on any Tuesday or Thursday between 10.00 a.m. - 11.00 a.m. without appointment or else on other days with prior appointment.

*The parents of a student who is short of attendance are required to meet the College authorities as and when intimated.

Smoking and Consumption of Alcohol is strictly prohibited in the College Campus

COLLEGE INFRASTRUCTURE

COLLEGE INFRASTRUCTURE

College Features

Built on a plot of 7.7 acres in Sector 3, Dwarka campus of the College is a state of the art building. It is a multistory building (basement + 7 floors) with many features of a green building. Rain water harvesting system and water recycling plant are already in place. The roof tops are to be used for generation of solar power. The College is planning to install a waste treatment plant for addressing the issues of bio-waste disposal.

Special Features

The campus has the following facilities available in its complex

- Parking in the basement and also on the surface.
- Indoor Squash Court & Badminton Court
- Facility for Table Tennis and Gymnasium
- An archery range
- Boys' common room
- Girls' common room
- Medical room
- Two seminar rooms
- Auditorium
- Boys' Hostel
- Girls' Hostel
- Guest House
- Air conditioned Dining Hall in the Mess of each hostel
- Air conditioned Cafeteria
- Full Power back up of 1000 KW

Lecture Halls: Empowering with Knowledge

The College has twelve well laid-out lecture halls that have a seating capacity of 70 each, 36 lecture rooms having a capacity of 40-60 and 2 seminar rooms with a capacity of 100-150 each. The desks are well spaced out and the halls are airy, well-lit and have fine acoustics. Each hall also has the latest audio visual teaching aids.

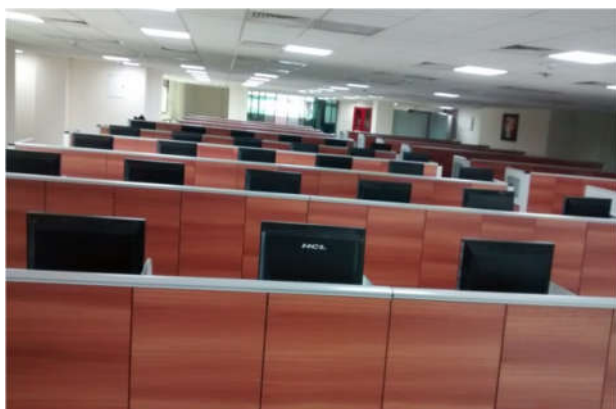# COLLEGE INFRASTRUCTURE

Laboratories: Enhancing Skills

The College has three computer laboratories with over 140 computers of the latest configuration and internet facility through the Delhi University optical fiber connection. The laboratories are being fully equipped with the latest multimedia equipment including LCD projectors and will also have facilities for Video Editing, Image Editing, Animation, Audio-Editing and Authoring Tools. There are four Physics laboratories and two Electronic laboratories which have state-of-the-art equipment to conduct experiments. These laboratories are equipped with 35 CRO's, 55 Function Generators, 37 Micro-processor Kits, 48 Digital Storage Oscilloscopes (Tektronix), 3 Arbitrary Function Generators (Tektronix), 57 Computers, 22 Spectrometers, besides other equipment including: Hall effect set-up, Michelson Interferometer, Laser Kits, Optical fiber kits etc. To conduct experiments in Life Sciences,

there are two Museums containing various specimens and models and two laboratories each of Botany and Zoology, well equipped with latest instruments that include Microscopes having 15000 x magnifications. For Chemistry there are three laboratories of which, one is an Analytical Technique Laboratory equipped with instruments like Flame Photometer, UV-Visible Spectrophotometer, Scanning Visible Spectrophotometer.

Computer Centre: Simplifying Technology

The Campus has a centrally Air Conditioned Computer Centre on the second floor of the C block, with a capacity of about 200 users to promote network based knowledge and learning. The ICT infrastructure consists of a server, desktops and a gigabit fiber backbone which provides 24x7 dedicated Internet connectivity through WLAN (Wi-Fi) and LAN.

Research Room: Promoting Innovation

The College has various Research Laboratories that provides facilities to the faculty to work on research projects. Besides, there is a DBT star college program lab too. The college has also created an endowment fund of Rs. 3 Cr. out of its interest, research grant from Rs. One Lakh to Rs. Three Lakhs is provided to the faculty to promote research culture in the college.
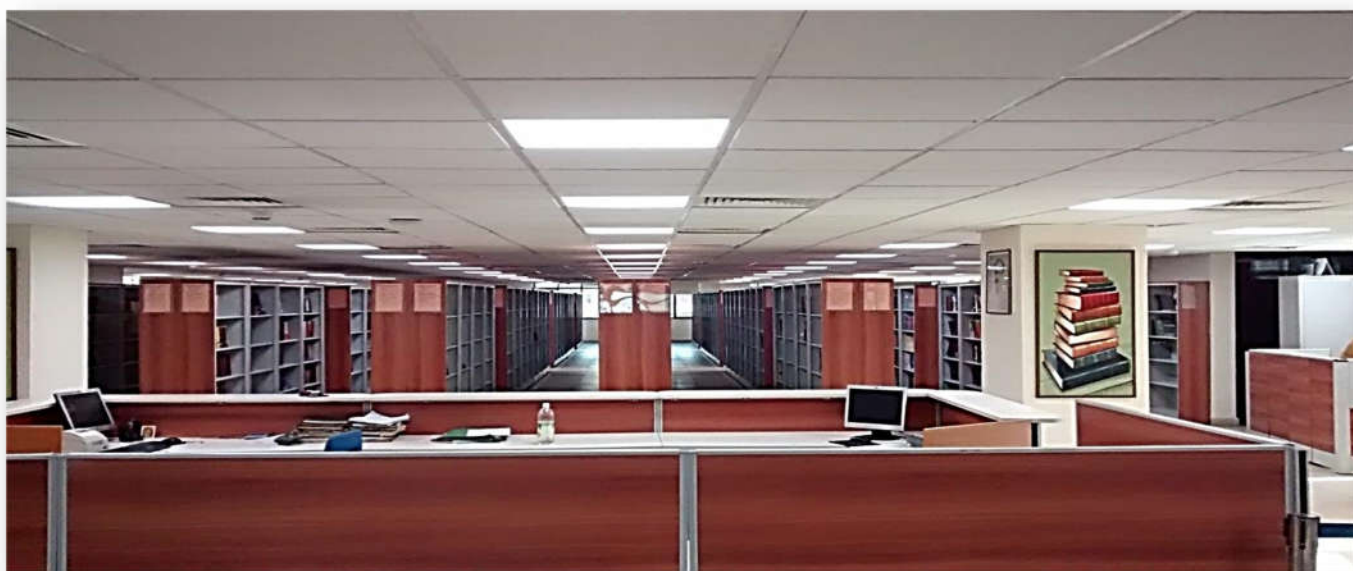
COLLEGE INFRASTRUCTURE

Library: Resource and Information Centre

The college has excellent central library facility sprawling across three floors with centralized air conditioning facility. It has a total floor area of 2,550 sq. meters, with a provision for a separate reading section for the faculty and spacious reading hall to accommodate over 200 students. The library is fully computerized with all its function and operations being performed through a dedicated network of 21 computer systems using library software. The library organizes separate User Orientation Program every year for the new batch in its reading hall on the day of Orientation day of the college. Students are given detail information and instructions on the use of library resources.

Collection: The library has a rich and active collection of text-books and reference books which is extensively utilized by the students. It has up-to-date bibliographic database of books and journals. The library has total collection of 45590 volumes of text-books and reference books. It subscribes to 72 journals & magazines of national and international repute in all the relevant subject areas. Besides this, the library subscribes to 15 national newspapers. It has 613 bound volumes of journals and 850 CDs in its collection.

Services and Facilities: The library provides book-bank facility to students belonging to SC/ST/OBC categories and other economically poor and meritorious students of the college. Through the University dedicated fiber-optic link and other resource sharing network, the library has access to many important databases, thousands of e-journals and lakhs of e-books. The entire college campus including the library are Wi-Fi enabled to provide 24X7 seamless access to information remotely from anywhere in the campus. The library provides internet browsing, database search and print out facility. To promote use of books and e-resources, the library also conducts workshop and seminars. Every registered member of the library is provided with User ID and Password for remote access to e-books and journals. The Library provides specialized reading services to visually impaired students using camera scanner and assistive software.

COLLEGE INFRASTRUCTURE

Library Privileges: Students need to furnish their fee receipt and the college Identity Card to become a member of the library. The library offers yearly membership, which is renewed subject to annual clearance. The library card is non- transferable. Every student is entitled to borrow four library books for a period of 10 days. Books retained beyond the prescribed due date is charged a late fine of Re. 1/- per day for the first five days of delay and subsequently Rs. 3/- per day for remaining period of delay.

Working Hours: The working hour of the library is from 9:00 am to 5:00 pm on all working days. It also remains open till 8:00 pm an all regular working days towards the end of every semester from one month prior to till last day of examination. During this period the library also remains open on Saturdays.

Hostels: Home Away from Home

The institute has separate hostels for Boys and Girls, and provides excellent accommodation to 180 students. The hostels have twin sharing rooms which are well furnished, and have attached bathrooms with hot water supply during winters. All rooms are furnished with a bed, mattress, study table, book rack, chair, cupboard/shelf for each student. The hostel rooms are well ventilated. Round the clock security is provided. There are separate Students' Messes (intended to be air- conditioned) for boys and girls along with the cafeteria facility. Recreation Rooms with TV in boys and girls hostels and sports facilities is available.

Description of Room: A Glance

Hostels: Home Away from Home	Other Common Amenities
• Accommodation on twin-sharing basis • Room Size: 18ft. x 11.6ft. • Bed with mattress (without linen) • Study Table and Chair with pedestal storage • Book-shelf • Air Conditioner • Almirah • Attached Washroom and Balcony.	Washing Machine-2 Nos. Refrigerator and Induction Microwave Water cooler Television with DTH in recreation room Iron and Ironing Board for common use Chess, Carom-Board, Badminton and Table Tennis Racquets Newspaper/Magazine Mini Library comprising of books on Competitive examination.

COLLEGE INFRASTRUCTURE

HOSTEL FEE (2019-20): Annual Fee (To be deposited at the time of Admission to Hostel)

S.No.	Particulars	Amount in Rs.
1	Admission Fee	500
2	Identity Card	100
3	Utensils and Furniture	2500
4	WUS and Medical	500
5	Garden Fee	100
6	Recreation Room Fee	500
7	Hostel Union Fee	500
8	Repair & Maintenance of Premises charges	2000
9	Electrical Appliances	2000
10	Development Fee	5000
11	Establishment Fee	12000
12	Magazine/News Paper Fee	200
13	Student Activity Fee	1000
14	Room rent (for ten month @Rs.1000/- p.m.)charges	10000
15	Hostel Campus Security Services (for ten month @Rs.1200/- p.m.) charges	12000
16	Contingency fee	6000
17	Caution Money (Refundable/Adjustable)	5000
	Annual Total Rs.	59900

S.No.	Particulars	Amount in Rs.
1	Electricity Charges[1]	3,000
2	Water Supply Charges[1]	1,500
3	House Keeping Charges	3,000
4	Mess Fee[2]	12,000
	Total per Quarter	19,500

Guest House

A well-furnished Guest House is available in the campus. Accommodation in the Guest House will be available to the parents/guardians of students and visiting faculty on payment basis, depending on availability.

Quarterly Charges[3]

1. Amount charged towards Electricity and water supply is minimum charges, as per the existing tariff and is subject to upward revision with respect to change in tariff by the respective agencies.
2. Mess charges shall be as per prevailing rate contract agreement with the mess contractor.
3. To be deposited for 1st quarter at the time of Admission and subsequently by 10th of first month of each quarter i.e. October, January, and April.

COLLEGE INFRASTRUCTURE

Cafeteria & Indoor Sports Complex

The college has indoor facility of squash, badminton, table tennis, carom, chess and gymnasium. In outdoors, there is an archery range. The other outdoor facilities are in the process of being created.

Girls' Common Room

The college has a girls' common room (Room # 311) equipped with study tables, chairs, lounges, beds and sanitary napkin vending machine.

Creche-Blooms

The college has started a state-of- art crèche christened **'BLOOMS'**. This child care facility is a niche for all the young children of the working parents. The crèche is established in the college to help working parents carry out their dual roles as a parent and as an employee and to reduce the stress and concerns about the well-being of their child. The safety, security, and a congenial environment is always a priority of any parent.

Auditorium

A state of the art Auditorium with a seating capacity of about 400 is centrally air-conditioned and is fully equipped with audio-visual facilities. The stage has wooden flooring to facilitate activities like dances, drama and concerts.

COLLEGE INFRASTRUCTURE

Language Lab

The college has made a state of art Language Laboratory functional from the session 2019-20. It is equipped with latest desktops with interactive and dynamic software for language learning. It has a capacity to accommodate forty learners in one batch. The learner learns language through audio visual materials. Moreover it has a huge volume of computer based exercises and activities which a learner can access to practice and attain perfection. The lab could be used specially by the students who need to improve their communication skills in English. However the lab is equipped to teach not only English but also other languages such as French, German and Spanish.

STUDENT LIFE @ DDUC

STUDENT LIFE @ DDUC

Students' Union

Every bonafide student of the College is a member of the Students' Union. The election for the office bearers is held every year in the month of September. The objective of this venture is to inculcate leadership qualities in students. The union oversees various students' activities, including students' clubs, and is supported by staff advisors. Interactive sessions between the Students' Union Members and Administrative Heads of the Institute are held from time to time to cater to their needs and grievances.

Career Counselling and Placement Cell

To hone the skills of the students, the college placement cell actively organized workshops, seminars and training sessions in collaboration with prominent organizations. Students also participated in various Job/Internship fairs organized at different other colleges of University of Delhi. Sixty Five students were recruited by some of the leading companies like E&Y, Genpact, Libsys, Dyson, Profiel ity, TresVista, FIS Global through campus placement drives. More than 50 students secured internship with leading companies. Some of our recruiters in year 2018-19 were E&Y, Genpact, Libsys, Dyson, Profiel ity, TresVista, FIS Global.

Alumni Association

'Like branches of a tree our lives may grow in different directions yet our roots remain as one'. Alumni association of the College endeavors to facilitate and foster mutual interaction between the Alumni and the present students, and among Alumni themselves. It further promotes education, literature and other similar kind of activities through Association by way of prizes, scholarships etc.

Parent Contact Program

An Orientation Program for the fresh batch of students is organized every year before the opening of the new session to apprise them and their parents about the value systems and traditions of the College. This program enables them to meet the faculty members and helps the students to get acquainted with other important aspects of college life. The parents can also meet the principal with prior appointment.

STUDENT LIFE @ DDUC

Science Foundation

Science foundation was constituted with an aim of popularizing science among undergraduate students. It organizes interactive and motivational lectures by eminent personalities in scientific field to encourage students.

- **5th-6th, April 2018** 'NConSI Headstart' 2018 : Poster presentation on "*IoT based Real Time Gas Concentration Monitoring and safety Alarm System*" by **Pawan Kumar Mishra**, B.Sc. (H) Electronics 3rd Year. Pawan bagged the *3rd Position* in the event.
- **7th-8th March, 2019:** 2nd National Level Event based on Ethical Hacking was jointly organized with i3indya Technologies. **Tushar Goel** of B.Sc. (Hons) Computer Science was *selected for final round* which was held at Radiance 2019 (Asia's Largest Technical Festival of IIT Bombay) on 16th -17th March, 2019**.**
- **17th March 2019:** Two teams of B.Sc. Hons Electronics students were selected to represent the college at *IoT Challenge 2019*, IIT Bombay. Project entitled "*Agritech*" prepared by **Ashutosh Mishra, Praveen Kumar Chaturvedi, Abhishek Soni and Shivam Kumar Singh** got *third prize* out of the 50 teams participating from all over the country.
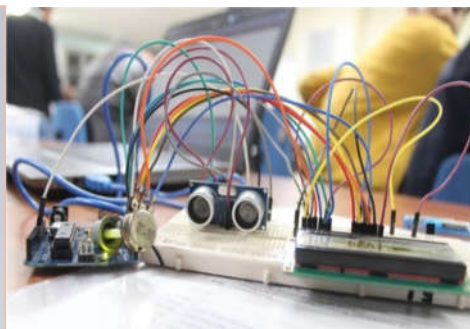
STUDENT LIFE @ DDUC

Robotics Club

Robotics club aims to create interest amongst students about the recent trends in technology. It deals with the design, construction, operation, structural disposition, manufacture and application of robots. It mainly focuses on stimulating the learning of students by organizing hands on workshops for them.

- **DeepJyoti Sapkota** BSc (H) Physics 2nd Year won **1st Prize** at the Annual Technical Fest, NSIT, Delhi.
- Team won **1st prize** in the event Robo Vision at Satyug Darshan Engineering College, Haryana and Department festival held at Kalindi College, Delhi
- Six teams from the college qualified for the 2nd round of eYRC 2018, the National Robotics Competition conducted by e-Yantra, IIT Mumbai.
- Team won many pries in "*INNOVATE*", *Robo Race*, Envisage'19 held at IIC, South Campus, Delhi.

Sangyaan- The Quizzing Society

Sangyaan is an initiative of Student Activity Board for organizing and encouraging participation of students in Quiz events. It endeavors to kindle intellectual fervor among students by providing them various platforms at intra- and inter-college level as well as inter University and National level. The students have won many prizes and have been the finalists in major National level and University Level Quizzes over the last 4 years.

- An Intra-college quiz competition based on *Moral Values* in collaboration with ISKCON youth forum was organised in the month of September 2018. The winner of this quiz (Anupam Aggarwal) represented our college at *Inter College Value Awareness Quiz* and won the **second prize**.
- **Mr. Mridul Chansouriya** of B.Sc. (Physical science) II year won **1st** and **2nd prize** at quiz competitions held at Dyal Singh College and Aryabhatta College respectively.

Raaga: The Dance Society

Under the guidance of trained professionals, students get a chance to shape up and showcase their hidden talent of dance. The choreography team actively participates in various Intracollege/ Intercollege/Outstation cultural events and competitions throughout the year. The team has brought laurels to the College by winning a number of positions in inter- college competitions held across Universities such as BITS Pilani, IIT Kanpur, Panipat Institute of Engineering and Technology, etc.

- **1st position** in *group dance* event at Int. School of Media And Entertainment Studies, Noida.
- **1st position** in *Western Solo Dance* at Manipal University, Jaipur, Shiv Nadar University, Noida, Lal Bahadur Shastri Institute of Managemen, BITS Pilani, AIIMS.
- **2nd position** in *Solo Dance* competition at IMT Ghaziabad, Inst. of Home Economics and BITS Pilani.
- **3rd position** in *Solo Dance* at IIT Delhi and Lal Bahadur Shastri Institute of Management.

STUDENT LIFE @ DDUC

RHAPSODY (NEE RHYTHM): THE MUSIC SOCIETY

Rhythm is dedicated to arouse interest of students in both western as well as Indian classical music. The College has well equipped Music room where students get a chance to develop their musical skills and play instruments like guitar, drum set, musical synthesizer, flute, harmonium, table and other instruments. The team has brought laurels to the College by winning a number of positions in inter-college competitions held across Universities such as IIT Delhi, IIT Kanpur, and Symbiosis etc.

- First position at Symbiosis Law School World University of Design, Indian Institute of Art and Design, Faculty of Management Studies, Indian Institute of Foreign Trade, Lal Bahadur Shastri Institute of Management, IIT Kanpur and many more positions in prestigious colleges all over India.

SPIC MACAY DDUC

Spic Macay chapter primarily focuses on providing the students an exposure to the rich Indian culture and the Performing Arts. The inauguration ceremony was held on 21st August 2018 at 2:30pm in the auditorium of the College. The program was followed by enlightening the students with the purpose and importance of SPIC MACAY by our guests. It was weaved further by a flute performance by Ishaan Das, a student of the College.

- The major event held by SPIC MACAY chapter of the College was *'Shaam ae Sukoon'*, the **Qawwali** event held on 9th October 2018 at 2:30pm in the College auditorium. The artists who performed was Hussain Nizami Brothers and their team.

FOUNDER'S DAY

Floral tributes were offered to Pt. Deen Dayal Upadhyaya Ji on 25th September, 2018. Pt Deen Dayal Ji was a profound philosopher, organiser par excellence and a leader who had maintained high standards of personal integrity. This year His Excellency Professor Jagdish Mukhi, Lt. Governor of Assam graced the dais as the Chief Guest and Dr Satya Pal Singh, Minister of State for HRD (Govt. of India), was the Distinguished Guest on the occasion. Shri Pravesh Sahib Singh Verma, Member of Parliament and Dr. Nand Kishore Garg. Chancellor, Maharaja Agrasen University, Baddi, Himachal Pradesh were the Guests of Honour. The function was presided over by Professor Yogesh Tyagi, Vice-Chancellor, University of Delhi. The distinguished panel of guests also inaugurated the Girls and Boys hostels in the college on the same day.

STUDENT LIFE @ DDUC

YAVANIKA: THE DRAMATICS SOCIETY

'Expressing the Experience, Experiencing the Expression' is the theme on which Yavanika is based. 'Yavanika' literally means 'curtain' and signifies the lifting of the veil of ignorance. Several workshops, performances, competitions, presentations and rehearsals are organized by the society. *'Swar Vyanjan aur Manoranjan*' is a play directed by Ankur Bashar, adapted from George Bernard Shaw's *Pygmalion* that tells the story of a poor, young flower girl who has been disrespected and overlooked because of her appearance and the dialect she speaks in. '*Kararnama*' is a street play that highlights the importance of consentIIM Ahmedabad (Chaos'19), **'Swar Vyanjan aur Manoranjan'** bagged **third position** in its stage play event, *'Natya Katha'.*

College Magazine

To unlock the abundant latent creative treasure amongst students the college brings out its annual bilingual magazine 'Reflections'. It provides a platform to students to express their views in the form of essays, articles, paintings and poems.

Mentoring And Counselling Committee

This committee initiated a good practice in the college last year by organizing a series of group counselling sessions for the staff and students of the college. These counselling sessions were conducted in collaboration with trained experts and psychologists from a wellness company Zyego. The response to these interactive group sessions have been very encouraging with the participation of about 50 teachers and about 300 students in the last 5 sessions.

STUDENT LIFE @ DDUC

KALAMKAAR- THE LITERARY SOCIETY

The art of writing is as much necessary in academia as reading. With an aim of fostering the creative potential of expression amongst students, KalamKaar organizes literary activities viz. creative writing, poetical recitation both at intra- and inter- college level. The society also provides a live platform to the creative expression of students, a wall magazine where students display their writings, sketches and paintings on regular basis.

- **AURORA'19-**The annual festival of the society witnessed many competitions such as *Rangrez-* painting competition, *Alfaz-e-Kalam* –Hindi poetry recitation, *Voice –O- Verse -* English Slam poetry with a large number of intercollege entries.

- Kalamkaar Literature Festival (KLF-19) was held on 22 January 2019. Dr. Avanijesh Awasthi, a renowned author was the keynote speaker for the Inaugural session.

- *Fever Ki Mehfil* by 104.4 Radio Jockey, Mr. Rahul Maken. Kalmkaar *Kavi* sammelan-2019 was held on 23 January 2019 in the College auditorium. Acclaimed poets, Mr. Gajendra Solanki, Mr. Vishnu Saxena, Ms. Poonam Verma, Dr. Jagbir Rathee, Zubair Ali Tabish enthralled the audience with their creations.

The Photography Club

The photography club lays emphasis on enhancing the photography skills of students under the guidance of professionals. It organizes an eight weeks workshop to help students to learn both theoretical and practical aspects of day as well as night photography. The best-clicked photographs are exhibited during annual festival of the College. Polaroid, the photography society of the College throughout the year 2018-2019, participated, organized and covered many events and competitions in the College as well as outside the College. To provide the students of the society with practical exposure of natural photography, the society organized '*Photowalks*', which helped the students to gain experience of capturing pictures in scenic beauty. Our students also participated in *Video Making Competition* at Jesus and Mary College, *Photography Competition* at BITS Pilani and *On-the-Spot Photography Competition* at IIT Delhi.

STUDENT LIFE @ DDUC

.Voices: The Debating Society

'Voices' is an eminent Society of the college with a long standing tradition of excellence. It provides plethora of opportunities for students by organizing various events like 'Just a Minute', Parliamentary Debates, discussions etc. The team of students has brought laurels to the College by winning a number of positions in inter- college competitions held across Universities such as IIT Delhi, North Indian Engineering, Indian School of Business and Finance, IIT Jodhpur etc.

Adventure Club

The aim of the adventure club is to nurture sense of belongingness, social etiquettes along with fun, camaraderie and adventure. To accomplish its goals, adventure club organizes trekking cum adventure trip to various destinations like Valley of Flowers, a UNESCO World Network of Biosphere Reserves. Students from various disciplines are encouraged to participate and enjoy the beauty and variety of natural flora and fauna. In year 2018, adventure club organized a trip to Kanatal from 8th to 12th March, 2018 allowing students to explore new heights.

The Model United Nation (MUN) Club

MUN of Model United Nations is a simulation of the organs of the United Nations in the student arena. Over the years, DDUC MUN has become one of the most prestigious MUN of Delhi circuit with pan India participation of more than 150 teams. On 12th February 2019 a one day visit of students and teachers was organized to the Parliament, with the aim to sensitize regarding the day to day functioning of the parliament.

STUDENT LIFE @ DDUC

FinS Club

Keeping in mind that financial education is as important as an academic qualification for students across various disciplines, Fin-S, the Finance Society was constituted. To accomplish its goals the students are involved in interactive sessions, quizzes and discussions on basic aspects and concepts of Finance. **Knowledge sharing sessions**

- FinS, organized its annual finance fest **FINANZA'19** – Annual Finance Fiesta on 19th February 2019. The club launched its first annual finance magazine Finzine.
- The College with the maximum points in all events combined was awarded the annual finance trophy, the Fin Cup, a trophy initiated for the first time in any Delhi University event.
- E-Finanza was held on 29th January 2019, served as a prelude to Finanza 2019. It consisted of three rounds.

Eco - Club

The main purpose of the Eco club is to make students aware about environmental issues. 'ECO CLUB' has organized various academic and co-curricular activities during the academic session 2018-2019 to sensitize students towards various environmental issues. An intercollege 'OPEN MIC' and 'CROSS WORD', 'CREATIVE WRITING' and 'POSTER MAKING competition was organized across Delhi. On 26 March, 2019, ECOTSAVA'19 was organized successfully with various inter college competitions like debate, quiz, tambola, 'best out of waste', 'leaf painting' and an online photography competition.

National Service Scheme (NSS)

NSS is primarily dedicated to channelize the energies and capabilities of youth towards community service, upliftment of society and hence nation building. Every volunteer devotes some time teaching children in nearby slums.

- A mass awareness campaign was organized on World Environment Day where the volunteers went door to door spreading awareness about refuse, reuse and reduce plastic and to segregate waste focusing on "plastic pollution".
- Voter registration drive was organized in collaboration with Chief Electoral Officer for inclusion of eligible young citizens in the voter list. Another mega event was the inaugural of Electoral Literacy Club in the presence of Vijay Dev, IAS; Chief Electoral Officer.
- NSS DDUC organized the Annual Blood Donation and Health Check- up Camp on 8th February. 68 units of blood were donated and 290 people got themselves checked free of cost.
- The volunteers also visited plantation field, *Sorkha Upvan* taken care by "Give Me Trees Foundation" which has more than 16000 saplings.
- NSS DDUC organized 'Books for Knowledge' a collection drive to establish a library at Government Girls Schools' in Uttarakhand.
- In the month of April, NSS plans to organise the Annual Cultural Festival: Pehal.

STUDENT LIFE @ DDUC

Vivekananda Study Circle

"Arise, Awake and stop not till the goal is reached." Inspired by Swami Vivekananda's Everyone is potentially divine and the aim of education is to manifest the divinity already in the man, the "Vivekananda Study Circle (VSC), Deen Dayal Upadhyaya College" in collaboration with the Rama Krishna Mission, Delhi Branch aims at motivating the students and encouraging them to achieve the impossible. It is a personality development initiative where students analyze, critique and put forward constructive criticism on various topics through presentations, group discussions and public speaking.

Gandhi Study Circle

Gandhi Study Circle encourages students to imbibe Gandhian Values and thoughts through different activities in collaboration with the Gandhi Bhawan of University of Delhi. The activities include Lectures by famous personalities to inspire students and visits to places like Sabarmati Ashram to experience selfless service based on Gandhian Philosophy.

Kalrav- The Annual Cultural Festival

KALRAV – the annual cultural festival of the college was held on 29th and 30th March, 2019. The festival witnessed large number of inter college participants in various competitions and events. Events like Western and Classical singing, Contemporary and Folk dance; Battle of Bands etc. were received with great enthusiasm by the students. The audience was also treated to a superb Bhangra performance. On the second day of the festival, famous Punjabi singer Guri enthralled the audience with his performance.

STUDENT LIFE @ DDUC

Women Development Cell (WDC)

The role of women is of utmost importance as they are active independent contributors to the socio-economic growth of society. In the session 2018-19, the Women Development Cell organized activities viz. workshops, documentary screenings, discussions, competitions aimed at spreading awareness about legal rights of women and the need and importance of women empowerment both at inter and intra- college level. The Women Development Cell organized its Annual Fest Srijanika'19 on 13th February, 2019. Apart from this, discussions and documentary screenings under the name *Vichar Vimarsh* and *Peshkash* were also organized on topics like Sexual Objectification, Adultery Law, Section 377, and 'Taking No' for an answer et al. periodically.

Self – Defense Course

Understanding the importance of safety of women, the College organizes a self-defense training program in association with Delhi Police every year. The objective of this training is not only to build self-confidence but also to equip girls to handle all situations like stalking, eve teasing etc. At the time of attack or crisis various techniques to use their belongings like mobile phone, handbag, pen etc are taught to girls by the trainers.

Subject Society

Every department of the institute has subject society to cater to all round development of the students in technical, co-curricular and extra-curricular activities.

- Aryabhatta Science Forum   - Department of Physics
- Abhivyakti   - Humanities
- Community   - Department of Commerce
- Covalence   - Department of Chemistry
- Kalpavriksha   - Department of Botany
- Harish Chandra Mathematical Society - Department of Mathematics
- Optizone   - Operational Research
- Sanganika   - Department of Computer Science
- Silizium   - Department of Electronics
- Spettro   - Department of Management Studies
- Synapses   - Department of Zoology
- ZEST   - Department of English

ACHIEVEMENTS

ACHIEVEMENTS

Academic Achievements (Students)

- 97.18% Students passed the May/June 2018 Examination.
- From amongst 28 colleges of the Government of NCT of Delhi, **Archana** from B.Sc Physical Science (Chemistry), **Prerna Gulia** and **Geetu** from B.Sc. (H) Mathematics, and **Sahil Nishal** from B.Sc. (H) Computer Science received the *Meritorious Award* of Rs. 10,000 each from the Directorate of Higher Education, Government of NCT of Delhi.
- **Kajal Chauhan** from B.Com (H) was awarded *Pt. Vidhyadhar Tripathi Memorial Award* for securing highest marks in the final year.
- **Twelve students** were awarded *Sh. Ghasi Ram Mittal Memorial Award* for securing highest marks in the combined result of first and second semester University Examination.
- **Ten students** from B.Sc. (H) were awarded *Under Graduate Science Meritorious Award*, by the University of Delhi, in the form of reimbursement of books purchased by them.
- **Akshat Madaan** from B.Com (H) was granted *Sultan Chand Memorial Scholarship* of Rs. 3500/- for securing second highest percentage of marks in second year University Examination in the college.
- **Five students** of B.Com (H) were given the *Sultan Chand Dropadi Devi memorial Scholarship* of Rs. 4000/- each for securing highest marks in B.Com (H) I, II, III, IV, V,and VI semester University Examination. **Chinmay** received the scholarship for securing highest marks in both the third and the fourth semester.
- Ankush Khanna B.Sc. (H) Computer Science 3rd Year participated and performed well at the various events like **Google Code Jam 2018, Facebook Hacker Cup 2018, Google Hash Code 2019 (**28th February, 2019), **ACM ICPC 2018 - 2019 India Qualifiers, CodeChef, CodeChef SnackDown 2019.**

Sports Achievements

The college Students participated and brought laurels at International, National, Inter-University, State and Inter-College Levels.

Achievements at International Level

- **Aman Saini of B.A.III year brought laurels to college by bagging Silver medal in Archery Asian games, Jakarta held from 18 August-02 September, 2018**

Achievements at National Level

The college participated in the various Inter-College Tournaments like Netball, Fencing, National Ball Badminton, Archery, Taekwondo and Softball Championship in other district, state, Inter-University and National level tournaments.

Position in Inter-College Tournaments:

1. ARCHERY (RECURVE-MEN) – 2ND POSTION
2. NETBALL (MEN) – 4TH POSITION
3. TAEKWONDO (WOMEN – HEAVY WEIGHT, 73 KG) – 3RD POSITION

ACHIEVEMENTS

Faculty Achievements

- **Dr. Ratnesh Rajan Saxena** has been elected as **Member-Academic Council** of Delhi University for 2019-2021.
- **Dr. Sunny Manohar co-authored a US patent.** Diwan S. Rawat, Binghe Wang, Nitin Kumar**, Sunny Manohar,** Xiaochuan Yang, Guojing Sun and Nanting Ni *"Curcumin analogs and methods of making and using thereof"* United States Patent US9884825B2 (2018).
- **Dr. Rajkumari Sanayaima Devi** was awarded "***Meritorious Lecturer Award***" for the year 2018-19 by the Government of NCT of Delhi. The award comprises a certificate and a cash prize of Rs. One Lakh.
- **Dr. Sunny Manohar** has been sanctioned a start-up grant of Rs. 6 lakhs by the UGC for a two year project (2018-2020) titled *Magnetically active ionic liquids: Design, Synthesis and their Applications in Organic*.
- **Dr. Kapil Bohra** has been sanctioned a start-up grant of Rs. 6 lakhs by the UGC for a two year project (2018-2020) titled *Facile Access to Nucleobase-modified Nucleosides via Diels-Alder Reaction.*
- **Dr. Manoj Saxena** has been sanctioned an amount of Rs. 23 lakhs by CARS, DRDO for a one year project (2019-2020) titled *Layout Optimization and Thermal Analysis Switching Applications and LNA Design*. He is the Co-Principal Investigator in this DRDO sponsored project.
- **Dr. P.K. Jha** has been sanctioned a sum of Rs. 31 Lakhs from DST for a major project.
- **Dr. P.K. Jha** has been sanctioned a sum of Rs. 428 Lakhs from DRDO for a major project on *Fabrication Of Lamb Wave Devices on Sio_2/Si Membrane For Strategic Applications* starting March 26, 2019.
- **Dr. Pramod Kumar** was awarded degree of ***Doctor of Philosophy*** *(Ph.D.)* on the topic *Study of Aerosol Optical Properties and Fine Mode Fraction variations over Delhi using MODIS data*, by Guru Gobind Singh Indraprastha University on September 26, 2018.
- During 2018-19, our faculty published **64 articles in International, National Journals and Periodicals**. Also the books/ chapter in books published are 24 and edited books and conference proceedings are 25 in number. The faculty members delivered 30 invited lectures/talks in various Conferences/ workshops etc. Oral and poster presentations by faculty in International and National seminars and conferences are 11 and 20 respectively. Eleven post-graduate students have been awarded the Ph. D. degree under research guidance by the faculty members and twenty five students have registered/pursuing their Ph. D. degree under the guidance of the faculty members.

ACADEMIC FACULTY

ACTING PRINCIPAL: DR. HEM CHAND JAIN

Department of Botany

Name of the Faculty	Date of Appointment	Highest Qualification
Dr. Sujata Sinha	18-Apr-91	Ph.D.
Dr. V.K. Gautam	20-Oct-92	Ph.D.
Dr. Sachchidanad Tripathi	23-Apr-09	Ph.D.
Dr. Rajkumari S. Devi	24-Apr-09	Ph.D.
Dr. Varnika Bhatia	08-Apr-15	Ph.D.
Dr. Charu Kalra (TIC)	08-Apr-15	Ph.D.
Dr. Reeta Kumari	09-Apr-15	Ph.D.

Department of Chemistry

Dr. Shashi Saxena	19-Oct-92	Ph.D.
Dr. Ratna	17-Jul-95	Ph.D.
Dr. Sangeeta Talwar	18-Jul-95	Ph.D.
Dr. K.K. Jha	28-Jul-95	Ph.D.
Dr. Vinod Kumar (TIC)	23-Dec-97	Ph.D.
Dr. Sachin Mittal	20-Feb-01	Ph.D.
Dr. Mahaveer	30-Aug-05	Ph.D.
Dr. Chetna Angrish	21-Jul-14	Ph.D.
Dr. Reema Chhabra	21-Jul-14	Ph.D.
Dr. Nityanand Agasti	21-Jul-14	Ph.D.
Dr. Jyoti	21-Jul-14	Ph.D.
Dr. Sunny Manohar	21-Jul-14	Ph.D.
Dr. Chayannika Singh	21-Jul-14	Ph.D.
Dr. Kapil Bohra	31-Jul-14	Ph.D.

TIC   : Teacher- in-charge

ACADEMIC FACULTY

Department of Computer Science		
Name of the Faculty	Date of Appointment	Highest Qualification
Dr. Arpita Sharma	09-Nov-95	Ph.D.
Dr. Rajni Bala	02-Apr-97	Ph.D.
Dr. Rampal Singh	17-Nov-99	Ph.D.
Ms.Shweta Wadhera (TIC)	17-Nov-99	M.C.A
Dr. Sujata Khatri	17-Nov-99	Ph.D.
Dr. Anuja Soni	31-Jul-00	Ph.D.
Mr. Anil Kumar	29-Apr-09	M.C.A.
Department of Commerce		
Dr. Shalini Bhatia	11-Sep-91	Ph.D.
Dr. Vandana Gupta (TIC)	20-Oct-92	Ph.D.
Dr. Deepak Sehgal	20-Oct-92	Ph.D.
Dr. Abha Wadhwa	08-Jan-93	Ph.D.
Dr. Hem Chand Jain	07-Aug-95	Ph.D.
Dr. Nisha Rana	07-Aug-95	Ph.D.
Dr. Anand Saxena	08-Aug-95	Ph.D.
Dr. Renu Aggarwal	29-Sep-97	Ph.D.
Mr. Pawan Kumar Jain	29-Sep-97	M.Phil.
Dr. Sunil Kumar	26-Jul-05	Ph.D.
Department of Humanities		
Ms. Sangita (Economics)	16-Sep-91	M.Phil.
Dr. Anita Rani (Hindi)	01-Apr-91	Ph.D.
Dr. Suman Bala Manchanda (Hindi)	20-Oct-92	Ph.D.
Dr. Savita Gautam (Hindi)	16-Jan-98	Ph.D.
Dr. R.M. Bhardwaj (History)	29-Mar-96	Ph.D.
Dr. Himanshu P. Roy (TIC) (Pol. Science)	23-Dec-97	Ph.D.

TIC   : Teacher- in-charge

ACADEMIC FACULTY

Department of Physics		
Name of the Faculty	Date of Appointment	Highest Qualification
Dr. Mukesh Kumar	19-Oct-92	Ph.D.
Dr. Kulvinder Singh (Bursar)	19-Oct-92	Ph.D.
Dr. Sanjay Tandon	25-Apr-95	Ph.D.
Dr. Paramjeet K. Bedi	25-Apr-95	Ph.D.
Dr. Anju Agrawal	18-Jul-95	Ph.D.
Dr. Poonam Suri	26-Apr-95	Ph.D.
Ms. Pratima	22-Oct-97	M.Sc.
Dr. Savita Gahlaut (TIC)	22-Oct-97	Ph.D.
Dr. Pradip Kumar Jha	22-Oct-97	Ph.D.
Dr. Deepak Jain	24-Oct-97	Ph.D.
Dr. Nupur Verma	11-Nov-99	Ph.D.
Dr. Avnindra Kumar Singh	16-Jul-04	Ph.D.
Dr. P.L. Meena	05-Aug-04	Ph.D.
Mr. Sandeep	03-Aug-05	M.Sc.
Department of English		
Dr. Pramesh Ratnakar	27-Aug-91	Ph.D.
Dr. Anubha Mukherji	18-Jul-95	Ph.D.
Dr. Jayini Adhyapak (TIC)	14-Aug-96	Ph.D.
Dr. Rohith P.	17-Apr-09	Ph.D.
Dr. Lalit Kumar	5-Mar-15	Ph.D.
Mr. Jyotishman Kalita	5-Mar-15	M.A
Mr. Nitin Luthra	5-Mar-15	M.Phil.
Department of Electronics		
Dr. Ravinder Kaur (TIC)	08-Aug-95	Ph.D.
Dr. Poonam Kasturi	08-Aug-95	Ph.D.
Dr. Anurag Mishra	11-Aug-95	Ph.D.
Dr. Neeraj Tyagi	29-Oct-97	Ph.D.
Dr. Manoj Saxena	16-Jul-01	Ph.D.

TIC   : Teacher- in-charge

ACADEMIC FACULTY

Department of Mathematics		
Name of the Faculty	Date of Appointment	Highest Qualification
Dr. Ratnesh R. Saxena	01-Sep-92	Ph.D.
Ms. Sunita Nadir (TIC)	17-Jul-95	M.Phil.
Ms. Paramjeet Kaur	16-Jul-96	M.Phil.
Dr. Sudha Arora	16-Jul-96	Ph.D.
Dr. Virender Thukral	19-Jul-96	Ph.D.
Dr. Poonam Garg	01-Dec-97	Ph.D.
Dr. Sanjay Kumar	01-Dec-97	Ph.D.
Dr. Mamta Amol Wagh	29-Apr-09	Ph.D.
Dr. Veena Jain (Operational research)	16-Jul-03	Ph.D.
Department of Management Studies		
Dr. Monika Bansal	29-Apr-09	Ph.D.
Ms. Deepa Kamra (TIC)	30-Apr-09	M.Phil.
Dr. Yogieta S. Mehra	30-Apr-09	Ph.D.
Dr. Rakesh Kumar	30-Apr-09	Ph.D.
Dr. Sangeeta Mohan	9-Apr-15 (A/N)	Ph.D.
Mr. Vipin Kumar Meena	12-May-15	MBA
Department of Zoology		
Dr. Anita Gulati	18-Jul-95	Ph.D.
Dr. Lathika Nair (TIC)	05-Aug-96	Ph.D.
Dr. Renu Solanki	20-Jan-15	Ph.D.
Dr. Shailly Anand	20-Jan-15	Ph.D.
Dr. Sudhir Verma	20-Jan-15	Ph.D.
Dr. Priya Goel	22-Jan-15	Ph.D.

Assistant Professor Physical Education	:	**Dr. Anek Goel**
Librarian	:	**Dr. Abhijeet Sinha**
Administrative Officer	:	**Mr. Sikander Aggarwal**

TIC   : Teacher- in-charge

COLLEGE COMMITTEES

For UG Admission 2019-20	
Grievance Cell	**Help Desk**
Dr. Avnindra Kumar Singh,	Dr. Pradip Kumar Jha,
Dr. Nupur Verma,	Dr. Deepak Jain,
Mr. Anil Kumar	Mr. Manoj Tyagi, Lab. Assistant
Mr. Dinesh Chand, Lab. Assistant	

SECRETARY STAFF COUNCIL: DR. RAM PAL SINGH

Staff Council Admission Committees: (2019-2020)	
Admission Committee Coordinator	Dr. Sangeeta Talwar
B.Sc. (H) Botany and B.Sc. Life Science	Dr. Charu Kalra (Convenor)
B.Sc. (H) Chemistry and B.Sc. Physical Sc. (Chemistry)	Dr. Vinod kumar (Convenor)
B.Sc. (H) Computer Sc.	Ms. Shweta Wadhera (Convenor)
B.Sc. (H) Electronics	Dr. Ravinder Kaur (Convenor)
B.Sc. (H) Mathematics	Ms.Sunita Nadir (Convenor)
B.Sc. (H) Physics and B.Sc. Physical Sc. (Comp Sc.)	Dr. Savita Gahlaut (Convenor)
B.Sc.(H) Zoology	Dr. Lathika Nair (Convenor)
B.Com(H)	Dr. Vandana Gupta (Convenor)
B.M.S.	Dr. Deepa Kamra (Convenor)
B.A.(H) English	Dr. Jayini Adhyapak (Convenor)
B.A.	Dr. Lalit Kumar (Convenor)
B.Sc. Mathematical Science	Dr. Veena Jain (Convenor)

COLLEGE COMMITTEES

Staff Council Committees: (2019-2020)	
Name of Committee	**Name of Convenor /Coordinator**
Sports Quota Admission	Dr. Anek Goel
ECA Quota Admission	Dr. Charu Kalra
Student Activity Board	Dr. Charu Kalra
Dramatics Club	Dr. Nisha Rana
Debating Society	Dr. Jyotishman Kalita
Music and Dance	Dr. Rohith P
Spic-Macay Chapter	Dr. Chayannika Singh
Founder's Day	Dr. Anurag Mishra
Festival Committee	Dr. Charu Kalra
Fin-S Club	Mr. Anil Kumar
MUN Club	Mr. Vipin Meena
Eco- Club	Dr. S. N. Tripathi
Photography Club	Dr. Deepak Sehgal
Adventure Club	Dr. Arpita Sharma
Robotics Club	Dr. Anju Agrawal
Kalamkar-The Literary Society	Dr. Ravinder Kaur
Sangyaan-The Quizzing Society	Dr. Chetna Angrish
Campus Maintenance Committee	Dr. Mamta Amol Wagh
Garden Committee	Dr. Ratna
Women Development Cell	Dr. Nisha Rana
Prospectus and College Handbook Committee	Dr. Deepak Jain & Dr. Anuja soni
Magazine Committee	Dr. Anurag Mishra
Fee Concession & SAF Committee	Dr. Mamta Amol Wagh
Attendance Committee	Dr. Yogieta S. Mehra
Time-Table Committee	Dr. Rajni Bala

COLLEGE COMMITTEES

Name of Committee	Name of Convenor / Coordinator
Sports Committee	Dr. Anek Goel
Proctorial Board	Dr. Neeraj Tyagi, Proctor
Examination Committee	Dr. Sanjay Tandon
Academic Supervisory Committee	Dr. Mahaveer

Special Categories Admission Enabling Committee (Sub Committee) of reserved categories	
For PwD	Dr. Sachchidanand Tripathi, Dr. Sangeeta Mohan
For OBC	Dr. Rakesh Kumar, Dr. Sunny Manohar, Dr. Rajkumari S. Devi
For SC/ST	Mr. Anil Kumar, Dr. Shailly Anand, Mr. Vipin Kumar.Meena
For EWS	Dr. Anurag Mishra , Dr. K.K.Jha , Dr. Manoj Saxena

COLLEGE COMMITTEES

Research Committee	Dr. Kulvinder Singh, Convenor
Science Foundation	Dr. Manoj Saxena, Convenor
ICT- cum -website maintenance Committee	Dr. Anil kumar, Convenor
National Service Scheme	Dr. S N Tripathi, Convenor
Cell for North- Eastern Students	Dr. Rajkumari S. Devi, Nodal Officer, Convenor
Vivekananda Study Circle	Dr. Nityanand Agasti, Convenor
Gandhi Study Circle	Dr. Neeraj Tyagi, Convenor
Annual Report Compilation Committee	Dr. Jayini Adhyapak, Convenor
Anti-Smoking Cell	Dr. Sanjay Tandon, Convenor
NCWEB	Dr. Jayini Adhyapak, Teacher in Charge
NIRF	Dr. Sachin Mittal, Convenor
DBT Star College Program	Dr. Manoj Saxena, Coordinator
Counseling and placement cell	Dr. Monika Bansal, Coordinator
Canteen Committee	Dr. Sudha Arora , Convenor
Institution Innovation Council	Dr. Manoj Saxena, Coordinator
Alumni Committee	Dr. Renu Aggarwal, Coordinator

INTERNAL QUALITY ASSURANCE CELL (IQAC) COMPOSITION

Chairperson	Dr. Hem Chand Jain	Acting Principal
Five Senior teachers representing at least three departments (Members)	Dr. Kulvinder Singh	Assoc. Prof. in Physics
	Dr. Jayini Adhyapak	Assoc. Prof. in English
	Dr. Poonam Kasturi	Assoc. Prof. in Electronics
	Dr. Sachin Mittal	Assoc. Prof. in Chemistry
	Dr. Anuja Soni	Assist. Prof. in Computers
One senior administrative officer(Member)	Mr. Sikander Aggarwal	Administrative Officer
Co-ordinator (Member Secretary)	Dr. Manoj Saxena	Assoc. Prof. in Electronics
Two external experts on Quality Management/Industry/Local Community		

ACADEMIC CALENDAR 2019–2020

SEMESTER I/III/V	
Classes begin	20th July,2019 (Saturday)
Mid Semester Break	07th October, 2019 (Monday) to 13th October, 2019 (Sunday) (Note: Dusshera on 8.10.2019 (Tuesday)
Classes begin after Mid Semester Break	14th October, 2019 (Monday)
Dispersal of Classes, preparation leave and Practical Examinations Begin	16th November, 2019 (Saturday)
Theory Examinations Begin	30th November, 2019 (Saturday)
Winter Break	17th December, 2019 (Tuesday) to 31st December, 2019 (Tuesday)
SEMESTER II/IV/VI	
Classes begin	1st January, 2020 (Wednesday)
Mid Semester Break	09th March, 2020 (Monday) to 15th March, 2020 (Sunday) (Note: Holi on 10.03.2020 (Tuesday)
Classes begin after Mid Semester Break	16th March, 2020 (Monday)
Dispersal of Classes, preparation leave and Practical Examinations Begin	28th April, 2020 (Tuesday)
Theory Examinations Begin	11th May, 2020 (Monday)
Summer Vacations	26th May, 2020 (Tuesday) to 19th July, 2020 (Sunday)

Orientation Programme:

19 July 2019 (Friday), in college Auditorium, For students of all B.Sc. (H) and B.Sc. courses, From 10:00 AM onwards.

19 July 2019 (Friday), in college Auditorium, For students of B.A., B.A (H) English, B.Com. (H), and BMS, From 12:00 noon onwards.

GAZETTED HOLIDAYS 2019

Holiday	Date	Day
Republic day	January, 26	Saturday
Maha Shivaratri	March, 04	Monday
Holi	March, 21	Thursday
Mahavir Jayanti	April, 17	Wednesday
Good Friday	April, 19	Friday
Buddha Purnima	May, 18	Saturday
Id-ul-Fitr	June, 05	Wednesday
Id-ul-Zuha(Bakrid)	August, 12	Monday
Independence Day	August, 15	Thursday
Janmashtami	August, 24	Saturday
Muharram	September, 10	Tuesday
Mahatma Gandhi's Birthday	October, 02	Wednesday
Dussehra	October, 08	Tuesday
Diwali(Deepavali)	October, 27	Sunday
Milad-Un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad)	November, 10	Sunday
Guru Nanak's Birthday	November, 12	Tuesday
Christmas Day	December, 25	Wednesday

ANNEXURE

DIRECTIVES OF THE HON'BLE SUPREME COURT OF INDIA ON ANTI-RAGGING

Ref. : Directives of the Supreme Court of India dated May 16, 2007 in SLP No(s) 24295 of 2006 University of Kerala Vs Council, Principal's, Colleges, Kerala & Ors (with SLP(C) No. 24296-99/2004 & WP. (Crl) No.173/2006 and SLP(C) No. 14356/2005) and Civil Appeal No. 887 of 2009 dated May 8, 2009.

The Hon'ble Supreme Court of India admitted and heard the above referred SLPs in relation to the menace of ragging in Technical Institutions/Universities/ Colleges in the Country.

In this connection a committee headed by Dr. R.K. Raghavan, Former Director of CBI, for giving specific recommendations on effective prevention of ragging in educational institutions was constituted by the apex court.

Accordingly, the Committee had carried out a very detailed study on the various factors contributing for ragging and collected the public opinion. Further, the committee had submitted a detailed report with suitable recommendations and measures required to effectively curb the menace. The recommendations of the Committee were duly accepted and the following directives have been issued to all the educational institutes for necessary implementation by the Hon'ble Court. The Hon'ble Court issued further orders on the 2nd and 3rd report of the Raghavan Committee also.

The salient features of the report / order are summarized below:

I. Factors listed by the Committee
   a) Primary responsibility for curbing ragging rests with academic institutions themselves.
   b) Ragging adversely impacts the standards of higher education.
   c) Incentives should be available to institutions for curbing the menace and there should be disincentives for failure to do so.
   d) Enrolment in academic pursuits or a campus life should not immunize any adult citizen from penal provisions of the laws of the land.
   e) Ragging needs to be perceived as failure to inculcate human values from the schooling stage.
   f) Behavioral patterns among students, particularly potential 'raggers', need to be identified.
   g) Measures against ragging must deter its recurrence.
   h) Concerted action is required at the level of the school, higher educational institution, district administration, university, State and Central Governments to make any curb effective.
   i) Media and Civil Society should be involved in this exercise.

II. Recommendations approved by the Supreme Court
   1. The punishment to be met out has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.

   2. Every single incident of ragging where the victim or his parent/guardian or the Head of institution is not satisfied with the institutional arrangement for action, a First Information Report must be filed without exception by the institutional authorities with the local police authorities. Any failure on the part of the institutional authority or negligence or deliberate delay in lodging the FIR with the local police shall be construed to be an act of culpable negligence on the part of the institutional authority.
   If any victim or his parent/guardian of ragging intends to file FIR directly with the police, that will not absolve the institutional authority from the requirement of filing the FIR.

ANNEXURE

3. In the prospectus to be issued for admission by educational institutions, it shall be clearly stipulated that in case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he /she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational institution.

4. It shall be the collective responsibility of the authorities and functionaries of the concerned institution and their role shall also be open to scrutiny for the purpose of finding out whether they have taken a effective steps for preventing ragging and in case of their failure, action can be taken; for example, denial of any grant-in-aid or assistance from the State Governments.

5. Anti-ragging committees and squads shall be forthwith formed by the institutions and it shall be the job of the committee or the squad, as the case may be, to see that the Committee's recommendations, more particularly those noted above, are observed without exception and if it is noticed that there is any deviation, the same shall be forthwith brought to the notice of this Court.

6. The Committee constituted pursuant to the order of this Court shall continue to monitor the functioning of the anti-ragging committees and the squads to be formed. They shall also monitor the implementation of the recommendations to which reference has been made above.

7. It is necessary that parents/guardians of fresher's assume responsibility for promptly bringing to the notice of the Principal any instance of ragging.

COLLEGE COMPLIANCE WITH THE DIRECTIVES OF THE HON'BLE SUPREME COURT OF INDIA

The Institute has formed the following Anti-ragging committees and squads for oversee in the implementation of the provisions of the verdict for the year 2019 – 2020.

i) College Anti-ragging Committee

Dr. K. K. Jha	:	Associate Professor in Chemistry
Ms. Beenashaw N. Soni	:	Advocate on University of Delhi Panel
Mr. Sanjay Kumar	:	SHO, Dwarka, New Delhi
Mr. Bhupender Sharma	:	Media Person - Nav Bharat Times
Sh. Shanker Lal Mittal	:	Sr. Assistant in Examination Branch, University of Delhi
Mr. Rajesh Kumar	:	Junior Assistant, Non-Teaching Staff, DDU College

ii) Discipline Resource Committee

Dr. Neeraj Tyagi	:	Associate Professor in Electronics
Dr. Avnindra Kr. Singh	:	Associate Professor in Physics
Dr. Jayini Adhyapak	:	Associate Professor in English
Dr. Nupur Verma	:	Associate Professor in Physics
Dr. Charu Kalra	:	Assistant Professor in Botany
Mr. Sikander Aggarwal	:	Administrative Officer

iii) Grievance Redressal Committee

Will be notified later…

ANNEXURE

iv) SC/ ST Cell

Mr. Anil Kumar (Head)	:	Assistant Professor in Computer Science
Dr. Mamta Amol Wagh	:	Assistant Professor in Mathematics
Dr. Kapil	:	Assistant Professor in Chemistry
Dr. Reeta Kumari	:	Assistant Professor in Botany
Dr. Sachchidanand Tripathi	:	Assistant Professor in Botany

v) Liaison Officer

Mr. Anil Kumar	:	For SC/ST Category
Dr. Rakesh Kumar	:	For OBC Category
Dr. Anurag Mishra	:	For EWS Category

vi) Equal Opportunity Cell

Dr. Sachchidanand Tripathi	:	Convenor, Assistant Professor in Botany
Dr. Mamta Amol Wagh	:	Assistant Professor in Mathematics
Dr. Sunny Manohar	:	Assistant Professor in Chemistry
Ms. Deepa Kamra	:	Assistant Professor in Management Studies

vii) Anti-Smoking Nodal Officer

Dr. Sanjay Tandon	:	Associate Professor in Physics

viii) Transparency Officer

Mr. Sikander Aggarwal	:	Administrative Officer

ix) Anti-Discrimination Officer

Dr. Sachchidanand Tripathi	:	Assistant Professor in Botany

x) Nodal Public Grievance Officer

Dr. P. K. Jha	:	Associate Professor in Physics

xi) Mentor for J&K Students

Ms. Sunita Nadir	:	Associate Professor in Mathematics

xii) Nodal Officer for Foreign Students

Dr. Lalit Kumar	:	Assistant Professor in English

xiii) College Anti-ragging Hotline Numbers/email

Telephone numbers (Tel. 25099380, 25099381)

E-mail is dducollegeoffice@gmail.com , principaldducollege@gmail.com.

Would act as Anti-ragging hotline number/email of the college. Any complaint received on this telephone/email would be immediately passed to the appropriate authority for action.

xiv) Suggestions/Complaint Box

A box has been placed outside Principal's Room. Any message/complaint in the box would be passed to the appropriate authority for necessary action.

xv) Counseling of Fresher's & Seniors

A team comprising of the Discipline Resource Committee & Anti Ragging Committee would conduct an individual as well as joint sensitization programme for fresher's and seniors regarding the ills of ragging and the necessity of its eradication.

xvi) It is imperative for all employees of the Institute (teaching, non-teaching, contract labour, caretaker staff, watch & ward staff) to report promptly any case of ragging/misbehavior that comes to his/her notice to any of the above Discipline Resource Committee members.

xvii) Undertaking from Students and Parents

Each student of the Institute and his/her parents and/or Guardian are hereby required to submit a combine undertaking at the time of admission or afterwards in the prescribed format in the office.

ANNEXURE

ORDINANCE XV-B
Maintenance of Discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
   a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi
   b. Carrying of, use of or threat to use of any weapons
   c. Any violation of the provisions of the Civil Rights Protection Act, 1976.
   d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes.
   e. Any practice-whether verbal or otherwise derogatory of women.
   f. Any attempt at bribing or corruption in any manner.
   g. Willful destruction of institutional property.
   h. Creating ill-will or intolerance on religious or communal grounds.
   i. Causing disruption in any manner of the academic functioning of the University system.
   j. Ragging as per Ordinance XV-C
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice- Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students –
   a. be expelled; or
   b. be, for a stated period rusticated ; or
   c. be not, for a stated period, admitted to a course or courses of study in a College, Department or
      Institution of the University; or
   d. be fined with a sum of rupees that may be specified; or
5. Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal, School of Open Learning and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective colleges, institutions, faculties and teaching departments in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
6. Without prejudice to the powers of the Vice Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules.
7. At the time of admission, every student shall be required to sign a declaration that on admission he/ she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

ANNEXURE

ORDINANCE - XV-C
Prohibition and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any   part of Delhi University system as well as on public transport.

2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance

3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which.

   a) Involve physical assault or threat to use of physical force.

   b) Violate the status, dignity and honour of women students.

   c) Violate the status, dignity and honour of students belonging to the scheduled castes and tribe.

   d) Expose students to ridicule and contempt and affect their self-esteem.

   e) Entail verbal abuse and aggression, indecent gestures and obscene behavior.

4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or   University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging,

5. Notwithstanding anything in Clause (4) above, the Proctor may also suomoto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice- Chancellor accordingly.

8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.

9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrences of ragging incidents described in Clause 3(a), (b) and (c), the Vice- Chancellor shall direct or order rustication of a student or students for a specific number of years.

10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a College, departmental examination for one or more year or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.

11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action under Statute 15 for withdrawal of degrees or diploma conferred by the   University will be taken.

ANNEXURE

12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice incitement   of ragging will also amount to ragging.

13. All Institutions within the Delhi University system shall be obligated to carry out instructions/ directions   issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C : Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order, Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi, Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

Amendments to Ordinance VII of the Ordinances of the University and to all other relevant Ordinances of the University regarding attendance rules for the 3-year semester based undergraduate programmes. (Page No. 328 & 349 of the University Calendar Volume I (2004)(E.C.28.05.2015).

Replace the existing attendance rules for the 3-year semester based undergraduate programmes with the following:

ORDINANCE-VII (2)

a) A candidate for the Semester I/III/V Examination shall not be deemed to have satisfied the required conditions of attendance unless s/he has attended, in all the subjects taken together, not less than two thirds of the lectures/practical/presentations/tutorials required to be attended. Provided that a student of the Semester I/III/V who does not fulfill the required conditions of attendance, as above, but has attended, in all the subjects taken together, not less than 40 per cent of lectures/practical/presentations during the respective semester, may at the discretion of the Principal of the College concerned, appear for the ensuing semester examination; but such a candidate shall be required to make up the deficiency at lectures and practical's, in the next semester of the same academic year.

Provided that a student of the II/IV/VI semester who does not fulfill the required conditions of attendance as above, but has attended in all the subjects taken together, not less than 40 per cent of the   lectures/practical/ presentation/tutorials, held during the respective semester, may at the discretion of the Principal of the College concerned, be allowed to appear at the ensuing examination provided that she/he makes up the deficiency of the said attendance by combining the attendance of the previous semester in the ensuing semester.

ANNEXURE

Provided further that the Principal of the College concerned may permit a student to appear in an examination notwithstanding that the student has not fulfilled the attendance requirement, if in the opinion of the Principal, such student shall make up the deficiency in the succeeding academic year. Provided further that a student of the VI semester shall be allowed to appear at the VI Semester Examination, if by combining the attendance of the three academic years, the candidate has put in two-thirds of attendance, in all the subjects taken together, held during the respective years.

b) In the case of a student who:

1. is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defense work and allied duties; or
2. is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Principal/ Head of the institution concerned; or
3. is selected to participate in sports or other curricular activities; or
4. represents the college in inter-college tournaments organized by the Delhi University Sports Council (DUSC); or a student who represents Delhi State in National Tournaments organized by Nation Sports Federation; or a student who represent the University in Tournaments organized by Association of Indian Universities; or a student who represents India in International Tournaments organized by International Federation/Associations and FISU, (selection through AIU); or a student who represents India in Olympics/Common Wealth Games/Youth Games/World Championship organized by International Olympic Committee; or in national or international fixtures in games and sports approved by the Competent Authority; or
5. is required to represent the University at the Inter- University Youth Festival; or
6. is required to participate in periodical training in the Territorial Army or a student who is deputed by the College to take part in Inter-College sports or fixtures, debates, seminars, symposia or social work projects or a student who is required curricular activities held in other Universities or such other activities approved by the Vice-Chancellor for this purpose.

In calculating the total number of lectures etc. delivered in the College, or in the University, as the case may be, for his/her course of study in each academic year, the number of lectures etc., in each subject delivered, during the period of absence, and as recommended/forwarded by the concerned teacher/DPE and approved by the Principal/Head for the above purposes shall deemed to have been attended by the student.

c) The Principal of a College may consider, on the basis of the Medical Certificates produced, exceptionally hard cases of students who had fallen seriously ill or had met with an accident during the year disabling them from attending classes for a certain period, with a view to determining whether the lectures etc. delivered during the said period, or a part thereof, could be excluded for purposes of calculation of attendance of the year and decide each case on its own merits.

d) Colleges shall be required to notify the attendance position of each of its students for each month on the notice board of the College, and clearly indicate the lectures/practical held subject wise and the numbers attended by each student

ANNEXURE

e) A College shall notify on the notice board the final attendance position of each of its students within five days of the dispersal of the classes in the last session of the academic year. Not later than five days, thereafter, a student may, by an application to the Principal of the college, claim benefit of exclusion of lectures under sub-clause (a) above on grounds to be specified and accompanied by the relevant documents. All such applications submitted within time shall be considered and disposed of by the Principal of the College at least 3 days prior to the commencement of the examination, in which the student is intending to appear.

f) The benefit of exclusion of lectures contemplated in category (c) above, shall in no case exceed 1/3 of the total number of lectures / practicals / presentations/tutorials.

g) In the case of a married woman student who is granted maternity leave, in calculating the total number of lectures delivered in the College or in the University, as the case may be, for her course of study in each semester, the number of lectures in each subject delivered during the period of her maternity leave shall not be taken into account.

h) No person shall be deemed to have satisfied the required conditions in respect of his instructions, unless in addition to the requirements regarding attendance and other conditions, he has appeared and satisfied by his performance the Principal of his college in such tests, written and/or oral, as may be held by him in his discretion. The Principal of the College shall have, and shall be deemed always to have had, the power to detain a student in the same class in which he has been studying, or not to send him up for the University Examination, in case he did not appear at the tests aforesaid or his performance was not satisfactory. The Principal of a College/Head of the Institution shall have power to strike off the name of a student who is grossly irregular in attendance inspite of warning, or when the absence of the student is for such a long period that he cannot put in requisite percentage of attendance.

ORDINANCE XV-D *
The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)

An Act to provide protection against sexual harassment of women at work place and for the prevention and redressal of complaints of sexual harassment and for matters connected there with incidental thereto. WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment; AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace. For details, please see the website
http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf

ANNEXURE

ORDINANCE VIII-E *
Internal Assessment

(1) (i) The scheme for Internal Assessment shall be followed in the regular stream only, with exclusions as per the Appendix to the Ordinance, and shall be applicable to the students admitted from the academic session 2003-04 onwards (i.e.to begin with for the first year students) in both undergraduate and postgraduate degree courses. This scheme of Internal Assessment shall not be applicable to the School of Correspondence Course and Continuing Education, Non-Collegiate Women's Education Board and Non-Formal Education Cell(formerly External Candidates Cell).The specific Ordinances pertaining to schemes of examinations of various courses shall stand amended, mutatis mutandis, to the extent of internal assessment as laid down in this Ordinance, subject to exclusions referred to above.

(ii) Internal Assessment marks shall be shown separately in the Marks Sheet issued by the University and these marks shall be added to the annual/ semester examination marks for determining the division of the student.

(2) 25% of the maximum marks in each paper in undergraduate courses shall be assigned for Internal Assessment and the remaining 75% marks for the annual/semester University Examination; the time duration and other modalities of the annual/semester Examination with respect to this 75% component shall remain as per existing schemes of examination for various undergraduate courses.

(i) (a) For the Semester Examination Scheme, there shall be 10% weightage assigned to Class Test (s) Quiz(s) to be conducted by each College, for all subjects in B.A., B.Com, and B.Sc. courses and all papers of the Main Subject in Honours courses.

(b) The University reserves the right to scrutinize some or all the scripts of any paper in any Course in a College during the period of retention of papers, which duration shall be till the declaration of results by the University, a copy of the question paper shall be sent to the Examination Branch of the University and the College shall maintain a proper record of the question papers of the House Examination.

(ii) (a) Each student shall be assessed on the basis of written assignments/tutorials as well as on the basis of project reports/term papers/seminars. There shall be 10% weightage for such written assignment; and project reports/presentations/term papers/seminars. Each student shall be given at least one written assignment per paper in each term, subject to a maximum of 12 written assignments per year for all the papers taken together.

(b) Where the maximum marks in a paper are less than 100, for example50 marks, the nature of written assignments/tutorial work shall stand adjusted pari passu.periods).

(iii) There shall be 5% weightage for regularity in attending lectures (including interactive and tutorials, and the credit for regularity in each paper, based on attendance, shall be as follows :

More than 67% but less than 70% - 1 mark, 70% or more but less than 75% - 2 marks
75% or more but less than 80% - 3 marks, 80% or but less than 85% - 4 marks
85% and above - 5 marks

ANNEXURE

[Medical certificates shall be excluded while calculating credit towards marks to be awarded for regularity, though such certificates shall continue to be taken into account for the purpose of calculating eligibility to appear for examinations as per the existing provisions of OrdinanceVII.2.9. (a) (ii)]

(iv) There shall be a Moderation Committee for Internal Assessment in each College, discipline-wise, which shall comprise of the senior most teacher in the department, the teacher-in-charge of the department and the previous teacher- in-charge of the department: provided that if, for any reason, the membership of the Committee falls below 3, the Principal of the College shall nominate suitable members from among the teachers of that department/ College to fill the vacancies.

(3) With the introduction of Internal Assessment, the maximum marks for the University Examination in each paper shall stand reduced accordingly.

(4) The promotion criteria shall be as per the existing Ordinances for University Examinations, as applicable to respective courses. In addition, the same criteria shall apply to the total of the University Examination and the Internal Assessment, taken together.

(5) (i) There shall be a Monitoring Committee for Internal Assessment at the University level consisting of the Dean of Colleges as the Chairperson along with three other Deans one of whom shall be a member of the Executive Council, and the Controller of Examinations as Member-Secretary. The Committee shall monitor the receipt of Internal Assessment marks from various colleges and ensure timely compliance. If a College fails to submit the Internal Assessment marks in time, the University shall not declare the result for such a course in that College. The responsibility for non-declaration of the result of any course in the College in such circumstances will be solely that of the College.

(ii) There shall be a Monitoring Committee for Internal Assessment in every College, which shall be chaired by the Principal of the College and will be made up of the Vice-Principal (and in case there is no Vice- Principal, the Bursar), Secretary Staff Council, and two senior faculty members to be nominated by the Principal. This Committee shall be responsible for the entire process of Internal Assessment in the College, including redressal of grievances, if any.

(6) (i) In the case of students who repeat one or more paper(s), or all papers of any part or semester, the Internal Assessment marks shall be carried forward.

(ii) In the following special cases, in lieu of Internal Assessment, students shall be awarded marks (for the previous years. papers) in the same proportion as the marks obtained in that paper in the University Examination:

a) Students who migrate from other Universities to the University of Delhi in the 2nd Year/Third Semester.
b) Students who fail in the Part I Examination of Honours Courses and join Pass/General Courses in the 2nd year; and
c) Students who transfer from 1st year Pass/General Courses to Honours Courses in the second year.

ANNEXURE

(iii)   Students who migrate from non-formal streams in the University of Delhi (i.e. School of Correspondence Courses and Continuing Education, Non Collegiate Women's Education Board and Non-Formal   Education Cell, formerly External Candidates Cell) to the Regular stream and vice versa, shall carry as   such the Marks obtained in the preceding year(s).

(7) Tutorials shall be held regularly for the post-graduate courses of the University by the concerned Department in cooperation with Colleges; and atleast25% marks shall be assigned for Internal Assessment in each paper of the post-graduate courses. The Internal Assessment in the post graduate courses may be based on regularity and attendance; class tests and house examination; and written assignments, projects/term papers/seminars/fieldwork. Post-graduate courses where the weightage of Internal Assessment is 25 per cent or more, Departments may continue with the existing Schemes

(8) In the case of a student who is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defence work and allied duties, or in the case of a student who is   enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Head of the institution concerned, or a student who is selected to participate in sports or other activities organized by the Inter-University Board or in national or international fixtures in games and sports approved by the Vice- Chancellor, or a student who is required to represent the University at the Inter-University Youth Festival, or a student who is required to participate in periodical training in the Territorial Army, or a student who is deputed by the College to take part in Inter-College sports, fixtures, debates, seminars, symposia or social work projects, or a student who is required to represent the College concerned in debates and other extracurricular activities held in other Universities or such other activities approved by the Vice-Chancellor, the following provision will apply:

   i.   A student in the categories listed above, will have to fulfill the requirement of written assignments and projects/ term papers / seminars / field-work with the flexibility, however, that he/she may, if necessary, be allowed additional time for submission of written assignments.

   ii. A student in the categories listed above, who is unable to write the House Examination/Class Test (s) / Quiz(s) on account of his/her participation in such aforesaid activities, may be assessed by the College through an alternative mode. This may be done only in exceptional circumstances.

   iii. A student in the categories listed above, will get the benefit of attendance for Internal Assessment for the classes missed as per the existing provisions of Ordinance VII.2.(9)(a) (i)

 (9) (i) The University reserves the right to review, and if necessary moderate the marks in Internal assessment in any paper/ papers in any College/ Department.

   (ii) The respective University Moderation Committees in each subject shall moderate, if necessary, the Internal Assessment marks across Colleges.

ANNEXURE

* APPENDIX TO ORDINANCE VIII-E LIST OF EXCLUSIONS

1. Faculties (All courses)
   a. Medical Sciences
   b. Technology
   c. Management Studies
   d. Education (except B.A. Pass in Education)
   e. Law
   f. Ayurvedic & Unani Medicine

2. Departments (All Courses)
   a. Department of Nursing - Faculty of Sciences
   b. Department of Fine Arts- Faculty of Music
   c. Department of Pharmacy- Faculty of Science
   d. Department of Home Science- Faculty of Science

3. Degree Courses
   a. B. Sc. (H) Bio-Medical Sciences
   b. B.Sc. (H) Physiotherapy
   c. B.A. (H) Journalism
   d. B.A. (H) Mass Media & Communication

THE RELEVANT PROVISIONS OF ORDINANCE IX OF UNIVERSITY OF DELHI VIDE NOTIFICATION NO. CNC II/093/2017-18/49 DATED 8TH MAY, 2017 REGARDING CLASSIFICATION OF RESULTS ARE AS FOLLOWS:

Passing and Promotion Rules for all the Under-Graduate Courses under Choice Based Credit System (CBCS) shall be as under:

(i) A student who appears in an odd semester examinations or who was eligible to appear in the odd semester examinations but remains absent in any or all the papers of the said semester, shall move on to the next even semester irrespective of his/her result in the said examinations.

(ii) Passing Rules: The results shall be prepared on the basis of the formula prescribed at Table 'A' with the computation of grade cut off.

(iii) Promotion Rules: A student shall be eligible for promotion from 1st year to 2nd year/III semester provided he/she has passed 50% papers of I and II semester taken together and similarly for promotion from 2nd year to 3rd year/V semester.

(iv) The students shall be declared fail as per the formula prescribed at **Table 'A'.** However, they shall have the option to retain the marks in the paper in which they want to retain.

(v) Eligibility for award of degree: A student shall be declared eligible for degree provided he/she passed all the papers of 1st year, 2nd year and 3rd year of a course.

(vi) A student who wants to reappear for improvement of marks in a paper prescribed for Sem I/III/V may do so only in the semester examinations to be held in November-December. A student who wants to re-appear for improvement in a paper prescribed in semester II/IV/VI may do so only in the examinations to be held in May/June.

ANNEXURE

Reappearance for Improvement

i. A student may re-appear in any theory paper prescribed for a semester, on foregoing in writing her/his previous performance in the paper/s concerned. This can be done in the immediate subsequent semester examination only (e.g., a student re-appearing in paper prescribed for Semester examination may do so along with subsequent semester III examination and not along with papers for semester V).

ii. A student who has cleared examinations of third academic year (V and VI semester) may reappear in any paper of V or VI semester only once, at the immediate subsequent examinations on foregoing in writing her/his previous performance in the paper/s concerned, within the prescribed span period.

(**Note**: the candidate of this category will not be allowed to join any post graduate courses)

iii. In the case of reappearance in paper, the result will be prepared on the basis of candidate's current performance in the examinations.

iv. In the case of a candidate, who opts to reappear in any paper/s under the aforesaid provisions, on surrendering her/his earlier performance but fails to reappear in the paper/s concerned, the marks previously secured by the candidate in the paper/s in which she/he has failed to reappear shall be taken into account while determining her/his result of the examinations held currently.

v. Re-appearance in practical/internal assessment shall not be allowed.

vi. All papers of Core, Elective, AECC and SEC shall be for 100 marks each and 25 marks shall be for internal assessment.

vii. Examination for practical wherever applicable shall be based on continuous evaluation.

viii. Duration of end semester theory examinations of core and elective subjects shall be three hours.

ix. There shall be no internal assessment in practical papers.

x. There shall be no supplementary examinations.

Letter grades and grade points

The results for the all the Undergraduate courses under the CBCS shall be based on a 10 point grading system with Letter Grades as per the formula as at Table 'A' below:

Table 'A'

Issue of Transcripts: Based on the grades earned, a Grade Certificate shall be issued to all the registered students by the University after every semester and a consolidated transcript indicating the performance in all semesters. The Grade Certificate will display the course details (code, title of the paper, number of credits, grade secured) along with SGPA of each semester and CGPA earned based on overall six semesters.

ANNEXURE

Table 'A'

Letter Grade	Numerical Grade	Formula	Computation of Grade Cut Off
O (Outstanding)	10	$M \geq \overline{X} + 2.5\,\sigma$	the value of $\overline{X}$+ 2.5 σ to be taken into account for grade computation will be Actual $\overline{X}$+ 2.5 σ or 90% whichever is lower
A$^+$ (Excellent)	9	$\overline{X} + 2.0\,\sigma \leq M < \overline{X} + 2.5\,\sigma$	the value of $\overline{X}$+2.0 σ to be taken into account for grade computation will be Actual $\overline{X}$+2.0 σ or 80% whichever is lower
A (Very Good)	8	$\overline{X} + 1.5\,\sigma \leq M < \overline{X} + 2.0\,\sigma$	the value of $\overline{X}$+1.5 σ to be taken into account for grade computation will be Actual $\overline{X}$+1.5 σ or 70% whichever is lower
B$^+$ (Good)	7	$\overline{X} + 1.0\,\sigma \leq M < \overline{X} + 1.5\,\sigma$	the value of $\overline{X}$+1.0 σ to be taken into account for grade computation will be Actual $\overline{X}$+1.0 σ or 60% whichever is lower
B (Above Average)	6	$\overline{X} \leq M < \overline{X} + 1.0\,\sigma$	the value of $\overline{X}$ to be taken into account for grade computation will be Actual $\overline{X}$ or 50% whichever is lower
C (Average)	5	$\overline{X} - 0.5\,\sigma \leq M < \overline{X}$	the value of $\overline{X}$-0.5 σ to be taken into account for grade computation will be Actual $\overline{X}$-0.5 σ or 40% whichever is lower
D (Pass)	4	$\overline{X} - \sigma \leq M < \overline{X} - 0.5\,\sigma$	the value of $\overline{X}$-1.0 σ to be taken into account for grade computation will be Actual $\overline{X}$-1.0 σ or 30% whichever is lower

RIGHT TO INFORMATION ACT, 2005

Mr. Hari Kumar S.
S.O. (Accounts)
(Asst. Public Info. Officer)

Mr. Prem Singh Rawat
S.O. (Admin.)
(Asst. Public Info. Officer)

Dr. Kulvinder Singh
Bursar
(Public Info. Officer)

Dr. Hem Chand Jain
(Acting Principal)
(1st Appellate Authority)

1. An application for obtaining information under the Right to Information Act, 2005 can be made to the Public Information Officer.
2. The prescribed fee for filing the application is Rs. 10/- by way of cash against proper receipt or by way of bank demand draft or banker's cheque or Indian Postal Order in favour of Principal, DDU College payable at New Delhi.
3. An appeal can be preferred before the 1st Appellate Authority against the decision of the Public Information Officer.
4. Manuals prepared under Section 4(1) (b) of the Right to Information Act, 2005 are available in the office of the S.O. (Admin), Deen Dayal Upadhyaya College University of Delhi, Sector-3, Dwarka, New Delhi 110078.

Disclaimer

College is a no-smoking zone!

DEEN DAYAL UPADHYAYA COLLEGE
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PROSPECTUS